Microsoft

Office 365

Reinventing Productivity for the digital transformation

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Empower your employees by creating a secure productive enterprise

Trust

Protect your organization, data and people

Collaboration

Create a productive workplace to embrace diverse workstyles

Mobility

Enable your people to get things done anywhere

Intelligence

Provide insights to drive faster, better business decisions

Collaboration

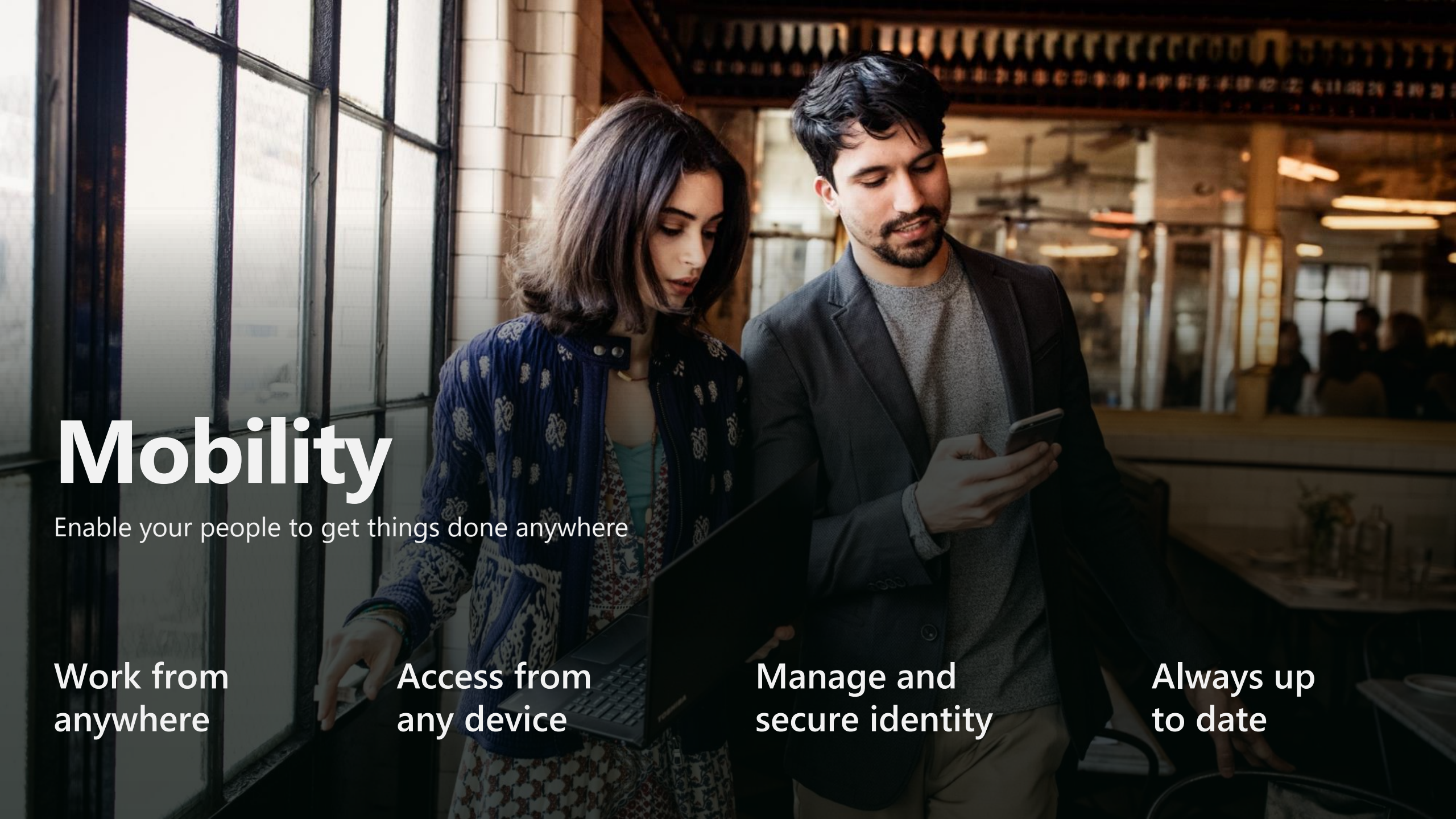
Create a productive workplace to embrace diverse workstyles

Email and schedule

Create, share, and find

Call and meet

Connect and engage



Mobility

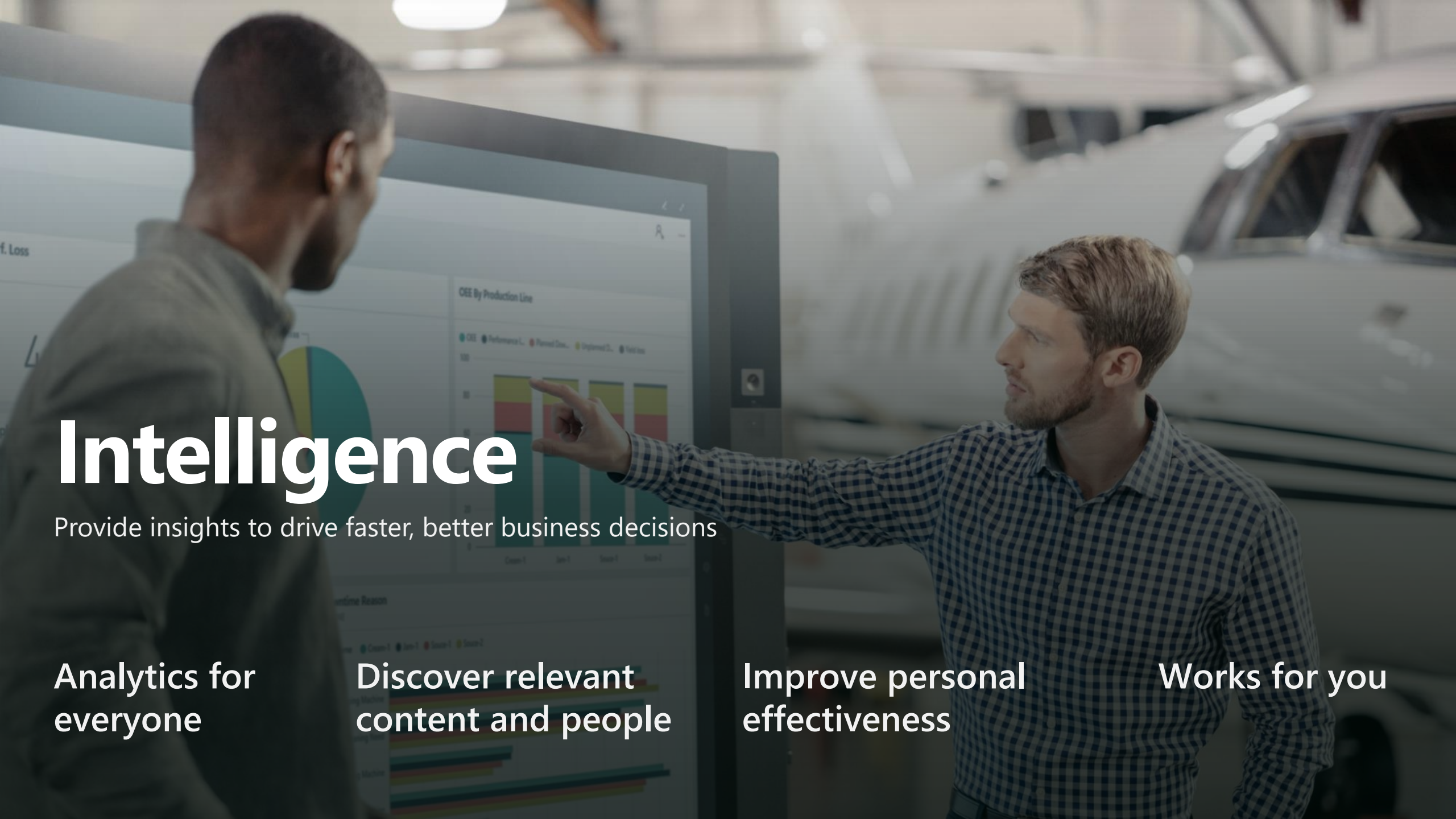
Enable your people to get things done anywhere

Work from anywhere

Access from any device

Manage and secure identity

Always up to date



Intelligence

Provide insights to drive faster, better business decisions

Analytics for everyone

Discover relevant content and people

Improve personal effectiveness

Works for you

Trust

Protect your organization, data and people

Integrated intelligent security

Transparency and control

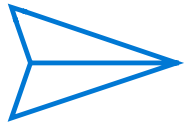
Privacy by design

Compliance leadership

Office 365

Authoring

Word
Excel
PowerPoint
OneNote



Mail & Social

Outlook
Yammer

Content & Intranet

OneDrive
SharePoint

Chat, Calls & Meetings

Microsoft Teams
Skype for Business

Analytics

Power BI
Workplace Analytics
MyAnalytics

Advanced Security & Compliance

Advanced Threat Protection
Cloud App Security
Data Loss Protection

Core Office 365 plan layout

Business
Core needs

Enterprise
Advanced needs

One single, scalable admin experience

Business Premium Office apps + cloud services		**Enterprise E3/E5** Office apps + cloud services	
Business Office apps + OneDrive	**Business Essentials** Cloud services	**ProPlus** Office apps + OneDrive	**Enterprise E1** Cloud services

Other services (e.g. Exchange Online, OneDrive for Business, Project, Visio, Dynamics CRM, etc.)

Combine **ANY** of these plans in a single Office 365 account

Business plans have 300 seat cap, per plan

Enterprise plans have no seat cap

Only top plans listed

Office 365 Commercial Plan Comparison

		Business[1]			Enterprise[2]				
		Business	Business Essentials	Business Premium	ProPlus	F1	E1	E3	E5
Standard Services	Install Office on up to 5 PCs/Macs + 5 tablets + 5 smartphones per user	Business[3]		Business[3]	ProPlus[4]			ProPlus[4]	ProPlus[4]
	Access to Office apps and documents from all major smartphones and iPad	●		●	●			●	●
	OneDrive for Business – personal online document storage	1 TB	1 TB	1 TB	1 TB	2 GB[9]	1 TB	1-5+ TB[8]	1-5+ TB[8]
	Office Mobile Apps – Create/edit rights for commercial use of Office Mobile apps[14]	●	●[18]	●	●	●[18]	●[18]	●	●
	Office Online – Create/edit rights for online versions of core Office apps	●	●	●	●	●	●	●	●
	Sway for Office 365[5]	●	●	●	●	●	●	●	●
	To-Do – Personal task management app		●	●		●	●	●	●
	PowerApps and Flow		●	●		●[11]	●	●	●
	Team collaboration & internal portals (SharePoint), Internal social networking (Yammer)		●	●		●[15]	●	●	●
	Email - 50 GB email, contacts, shared calendars (Exchange)		●	●		2 GB[13]	●	●[16]	●[16]
	Skype for Business, Microsoft Teams – Conferencing, meetings, IM/presence, chat-centered workspace		●	●		●[10]	●	●	●
	Shift scheduling, content sharing, and workgroup messaging			●		●	●	●	●
	Microsoft Bookings			●				●	●
	Outlook Customer Manager, Invoicing, Business center, Listings, Connections & MileIQ			●[17]					
	Microsoft Stream					●[12]	●	●	●
Advanced Services	On-premises Active Directory synchronization for single sign on	●	●	●	●	●	●	●	●
	Mobile Device Management (MDM) for Office 365[6]	●	●	●	●	●	●	●	●
	Access to equivalent on-premise servers (Exchange, SharePoint, Skype for Business)						●	●	●
	Legal compliance & archiving needs for email – archiving, eDiscovery, mailbox hold							●	●
	Information protection – message encryption, rights management, data loss prevention							●	●
	Enterprise Voice w/Skype for Business (on-prem only)[7]								●
	Office 365 Cloud App Security, Advanced Compliance, Advanced Threat Protection, Threat Intelligence								●
	Threat Intelligence								●
	Data analytics and visualization (Power BI Pro), personal productivity analytics (MyAnalytics)								●
	Phone System, Audio Conferencing								●

See speaker notes section for footnotes

Office 365 Standalones

Email, voice, chat & collaboration

Exchange	Exchange Online Kiosk	2GB email, calendar
	Exchange Online Plan 1	50 GB Email, calendar, personal archive, eDiscovery, AV/AS, team mailboxes
	Exchange Online Plan 2	Unlimited archive, voicemail, advanced archiving, data loss prevention
	Exchange Online Protection	Protection from spam, viruses, phishing and policy violations
	Exchange Online Archiving	Legal hold and compliance
Yammer	Yammer Basic	Free Enterprise social networking
OneDrive	OneDrive for Business Plan 1	1 TB cloud storage; editing with Office Online
	OneDrive for Business Plan 2	Unlimited[2] cloud storage; editing with Office Online, DLP, Rights Management, eDiscovery/Legal Hold
SharePoint	SharePoint Online Plan 1	Collaboration with sites, drag and drop, team mailboxes, 1 TB OneDrive for Business Storage
	SharePoint Online Plan 2	Forms, Data visualization, Access/Excel/Visio Services, eDiscovery, Compliance, PowerView, 1-5 TB[2] OneDrive for Business Storage
Skype for Business	Skype for Business Online Plan 1	Presence, instant messaging, and peer-to-peer voice and video, Skype federation
	Skype for Business Online Plan 2	Skype for Business Meetings, multi-view video, Skype for Business Room Systems
Voice in the Cloud	Phone System	Call management in the cloud
	Audio Conferencing	Complete meeting solution in the cloud
	Calling Plan	Calling Plan offers plans with minutes directly from Microsoft

[1]Includes both International and Domestic calling plans. Domestic only calling plans are available for $12. Tax is included in price in the US, Puerto Rico and Canada.
[2]Organizations with more than five people subscribing to a qualifying plan receive 5TB per user, but may request more through Microsoft Support. If 4 or fewer plans are purchased, users receive 1TB per user.
[3]Visio Online annualized commitment pricing plans

Office 365 Standalones

Visio, Project, storage, security & analytics

Visio	Visio Online Plan 1*	Subscription for basic web-based diagramming capability with 2BG of storage
	Visio Online Plan 2*	Subscription of advanced diagramming capabilities, including integration with other Office solutions (Excel, Skype for Business)
Project	Project Online Essentials	Basic Project offerings allowing workers to update tasks, issues, and risks and submit timesheets
	Project Online Professional	Includes Project Online Essentials offerings plus desktop client, scheduling and costing, manage resources, and cloud publishing
	Project Online Premium	Includes Project Professional offerings plus portfolio selection and optimization, demand management, and reporting
Storage	Office 365 Extra File Storage	Additional 1GB of storage for SharePoint Online or OneDrive for Business
	eDiscovery Storage	500 GB of storage to solve for non-Office 365 data and allows organizations to import the case-specific copy of such data and analyze it using Office 365 Advanced eDiscovery.
Advanced Security	Advanced Threat Protection	Secure attachments and URLs with Advanced Threat Protection
	Office 365 Cloud App Security	Gives greater visibility and control over Office 365 environment
	Data Loss Prevention	Provides a path for customers to extend their DLP protection for Exchange Online and SharePoint Online across their entire organization.
Advanced Analytics	MyAnalytics	Individual & team insights with MyAnalytics
	Power BI Pro	Live business analytics & visualization in one place with Power BI Pro
	Advanced Compliance	Advanced Data Governance, Advanced eDiscovery, Customer Lockbox, and Customer Key
	Workplace Analytics	Identify collaboration patterns that impact productivity, workforce effectiveness, and employee engagement

*Visio Online annualized commitment pricing plans

MS TEAMS

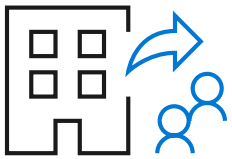
Teamwork

The landscape has changed

2x

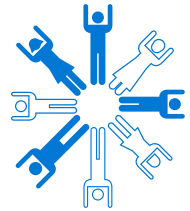
More collaboration

People work on twice as many teams and spend 50% more time collaborating



Internal, external & remote

People need to connect and communicate across organizations, locations & time zones.



Diverse workforce

People have different expectations, preferences, skillsets and abilities

Employee engagement

Globally, employee engagement is 15%, but at the best performing companies, 70% of employees are engaged and profits are 21% higher

Microsoft Teams

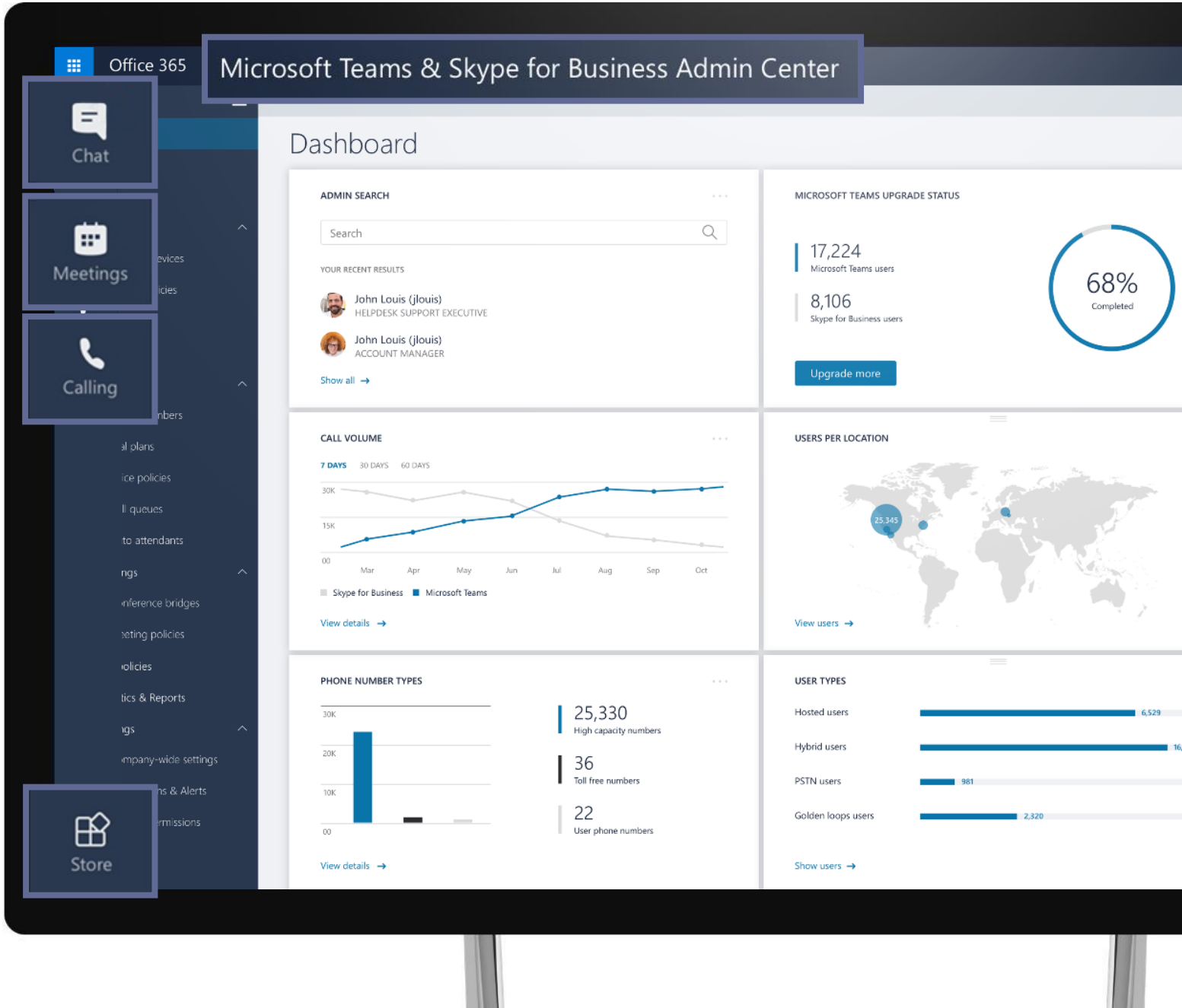
The hub for teamwork in Office 365

Communicate
through chat, meetings & calls

Collaborate
with deeply integrated Office 365 apps

Customize & extend
with 3rd party apps, processes, and devices

Work with confidence
enterprise level security, compliance, and manageability



Chat, calls & meetings for today's teams

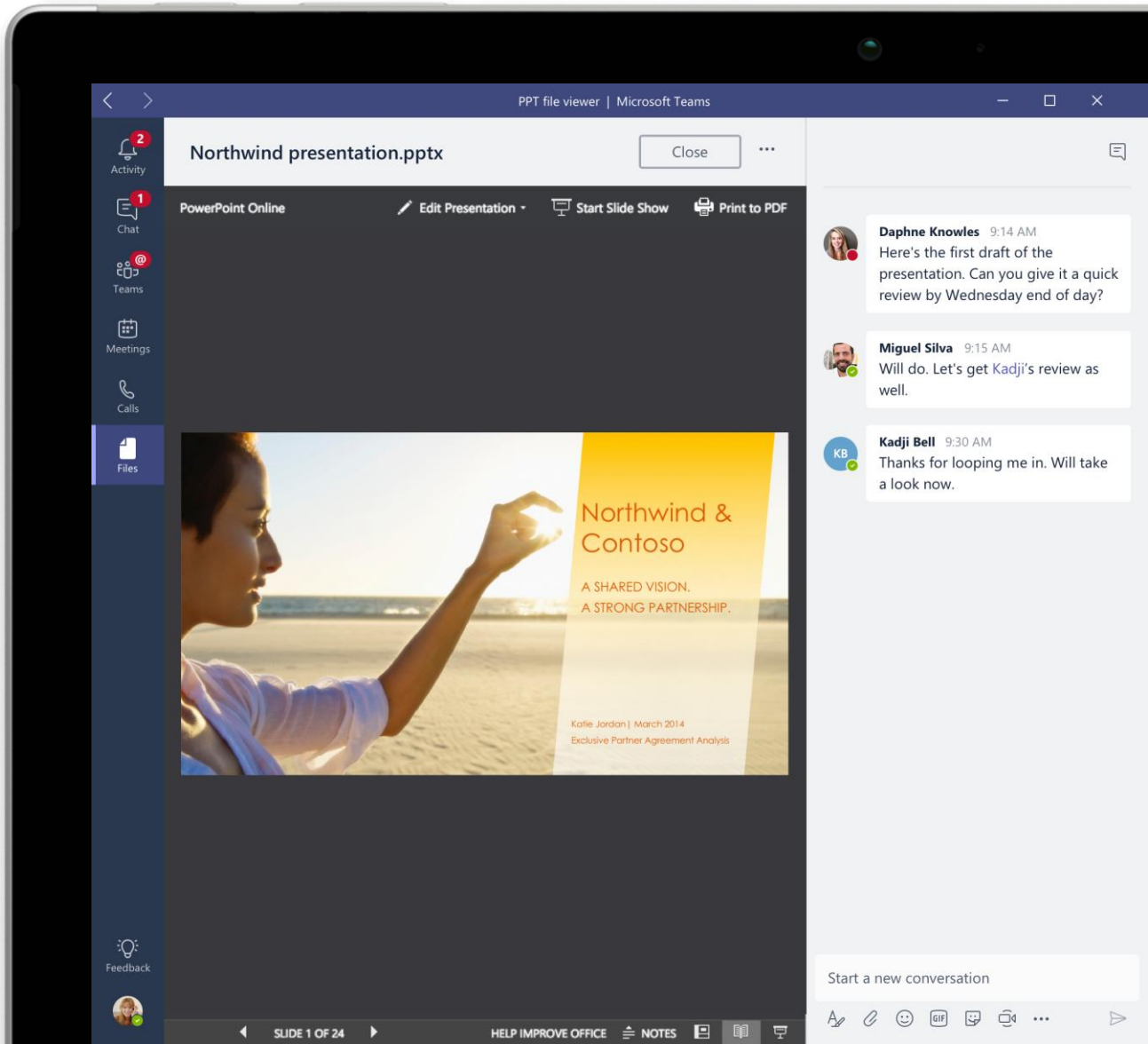
Communicate in the moment and keep everyone in the know

- Chat, calls, meetings within your team and across organizational boundaries
- Private chats for 1:1 or small group conversations
- Schedule and join online Skype meetings with HD video, VoIP, and dial-in audio conferencing options
- Have a dedicated phone number with advanced features
- Available across mobile, desktop and browser; integrated with meeting room devices

Integrated Office 365 apps

Give your team quick access to information they need right in Office 365

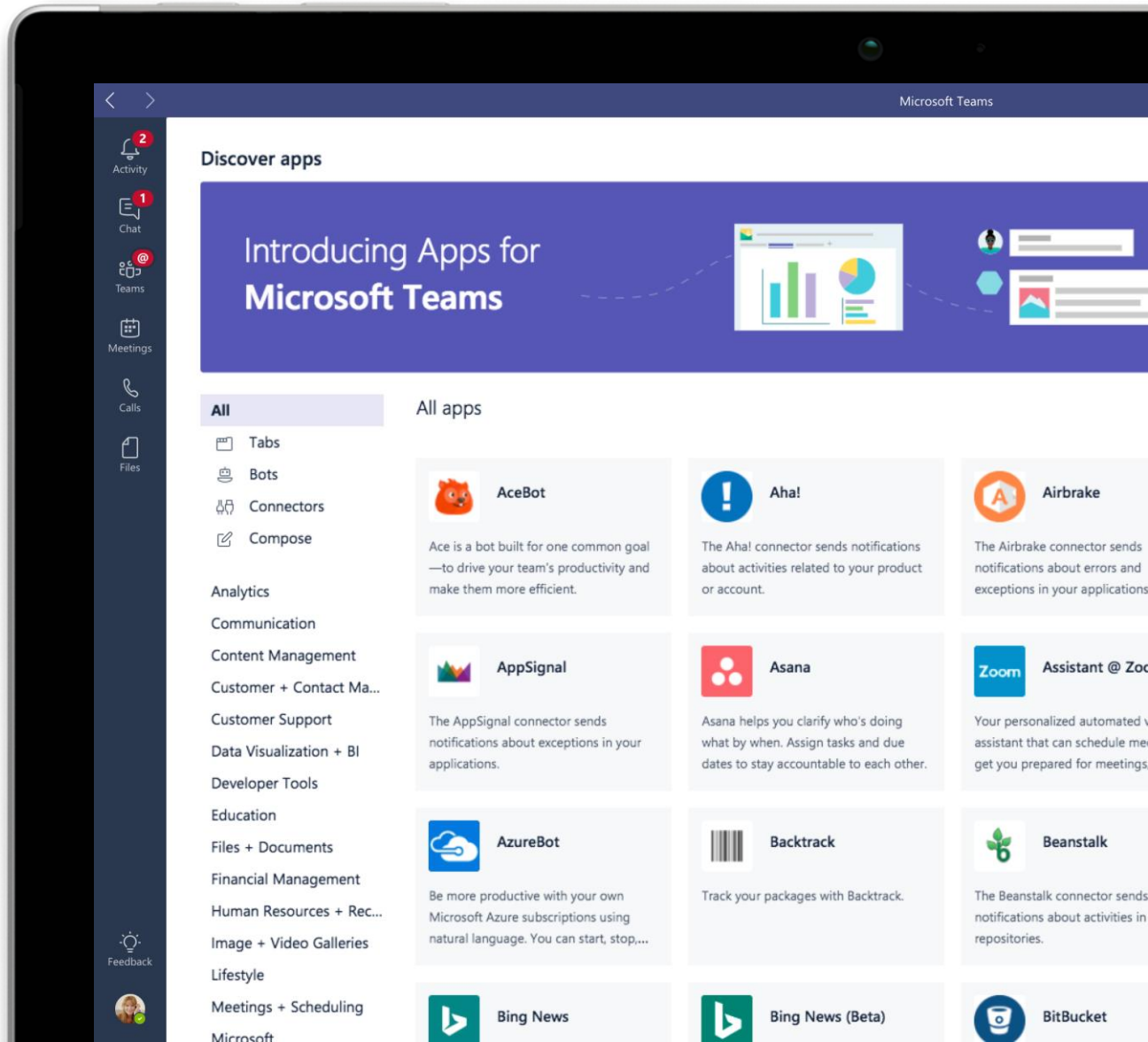
- Conversations, files and tools live in a team workspace
- Co-author and edit with Office and other files right in the app
- Integrated with Skype, SharePoint, OneNote, Power BI and Planner
- Search across people, files and chats with intelligence from Microsoft Graph
- Email integration to keep the whole team in the loop



Customizable and extensible

Tailor your workspace to include apps and services for the team and organization

- Pin important files for easy reference in the workspace
- Add bots that work on a team's behalf
- Integrate cloud services, explore data and get updates from the apps your team uses every day
- Use the Teams developer platform to build integrations to existing business process
- Manage trusted apps for employees and the organization



Enterprise security, compliance & manageability

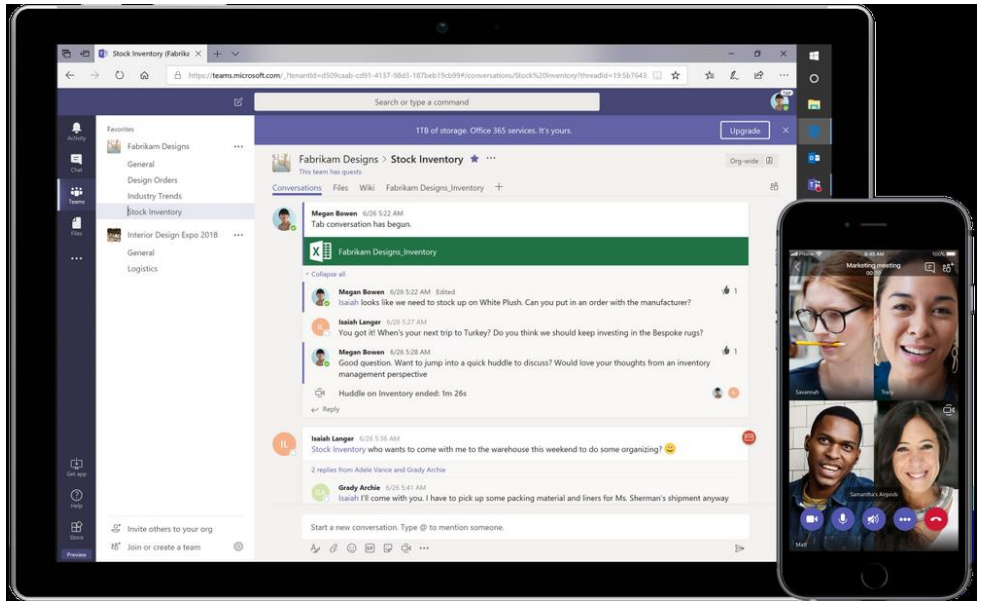
Get the enterprise-level security and compliance features you expect from Office 365

- Served from our global hyper-scale cloud, including ability for local data residency
- Compliance leadership with EUMC, HIPAA & more
- Built-in information protection with eDiscovery and audit
- Multi-factor authentication and secure guest access
- PSTN connectivity in Office 365 with advanced call management

Introducing a free version of Microsoft Teams - Teams Freemium

The free version includes the following for up to 300 people:

- Unlimited chat messages and search.
- Built-in audio and video calling for individuals, groups, and full team meetups.
- 10 GB of team file storage plus additional 2 GB per person for personal storage.
- Integrated, real-time content creation with Office Online apps, including built-in Word, Excel, PowerPoint, and OneNote.
- Unlimited app integrations with 140+ business apps to choose from—including Adobe, Evernote, and Trello.
- Ability to communicate and collaborate with anyone inside or outside your organization, backed by Microsoft's secure, global infrastructure



Not included:

- Exchange email hosting and custom email domain
- Web and desktop versions of Word, Excel, PowerPoint, and OneNote apps
- OneDrive, SharePoint, Planner, Yammer, and more Office 365 services
- Scheduled meetings, Meeting recording, Phone calls and audio conferencing

See speaker notes

Microsoft Teams use cases for each department

Customer Support

- Enable continuous knowledge sharing between shifts
- Provide visibility into customer escalations
- Search for solutions across conversations
- Speed up issue resolution with various subject matter experts

Engineering

- Enable continuous discussion across a distributed team
- Discuss ideas and requirements, gather inputs in the open
- Store standard documentation and files
- Integrate with developer tools like Jira

Finance

- Prepare earnings release with cross-functional stakeholders
- Streamline data consolidation and analysis
- Store budgeting documentation and files
- Share economic trends and news

Human Resources

- Drive alignment on job descriptions and streamline interview processes
- Plan and prepare new employee onboarding
- Engage distributed employees in training
- Share department resources and documentation

Marketing

- Coordinate campaigns and event tasks
- Share the latest content drafts for feedback
- Get automated reports from analytics tools
- Prepare marketing launch across multiple stakeholders

Sales

- Get quick answers from PMs and Sales Ops
- Share key customer wins
- Get lead notifications and deal mentions
- Share latest company, product and competitor news

Operations & Project Management

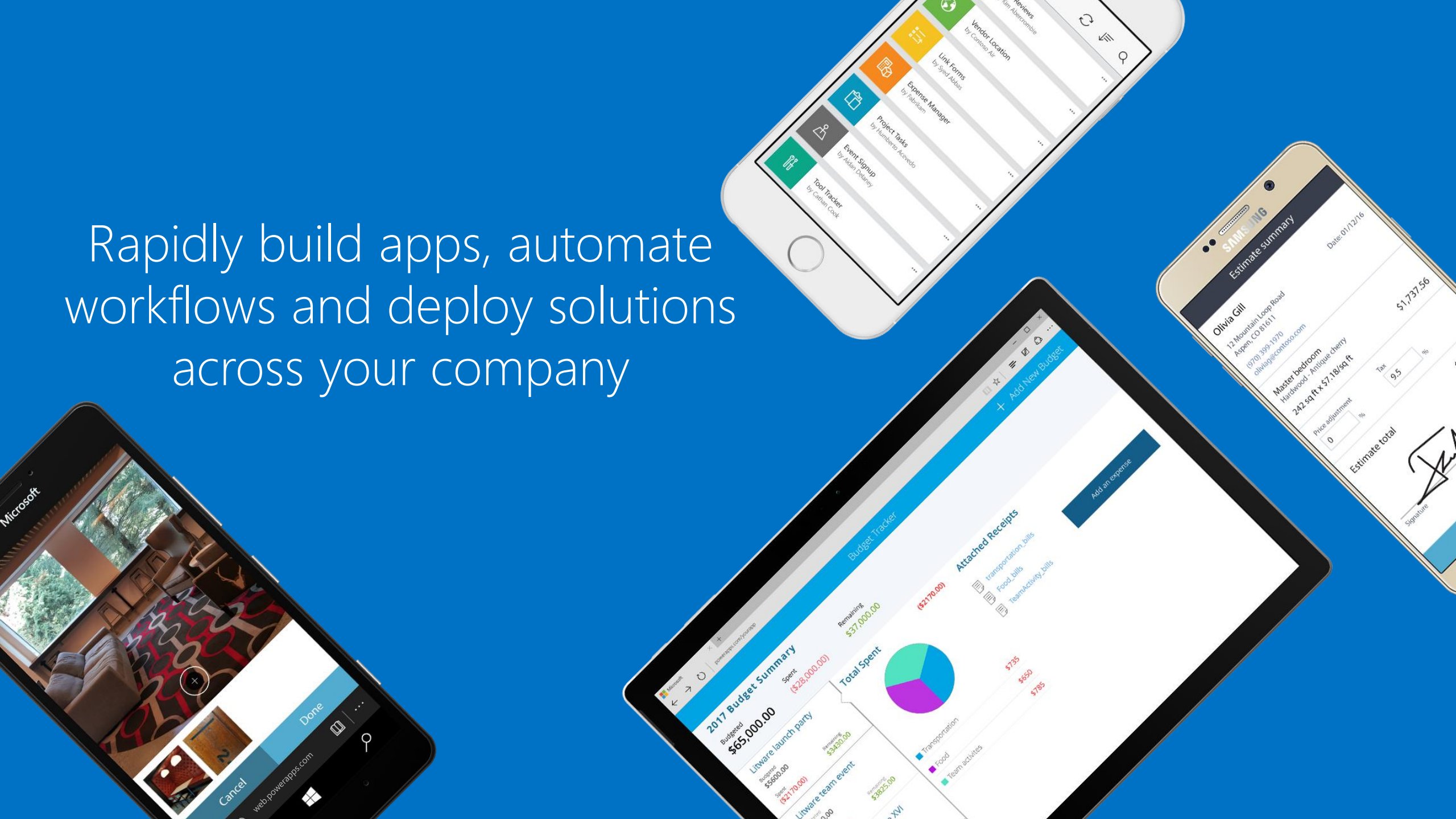
- Streamline project communication and tools
- Provide status updates, get feedback, coordinate tasks
- Share files and collaborate on deliverables
- Get new project members up to speed quickly

Live demo of MS Teams

https://teamsdemo.office.com/

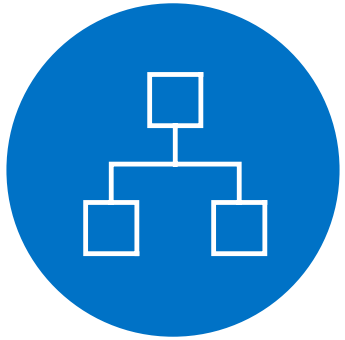
POWERAPPS + FLOW

Rapidly build apps, automate workflows and deploy solutions across your company



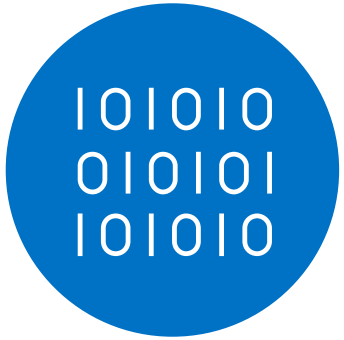
Core Capabilities

Build applications



Automate processes

Connect data



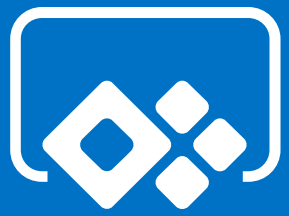
Extend with code

Enterprise ready

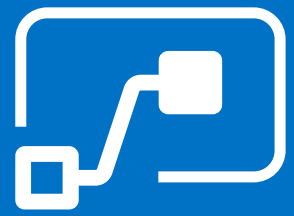
Connect to the data you're already using and build on the common data model

Create business apps and automate workflows without writing code

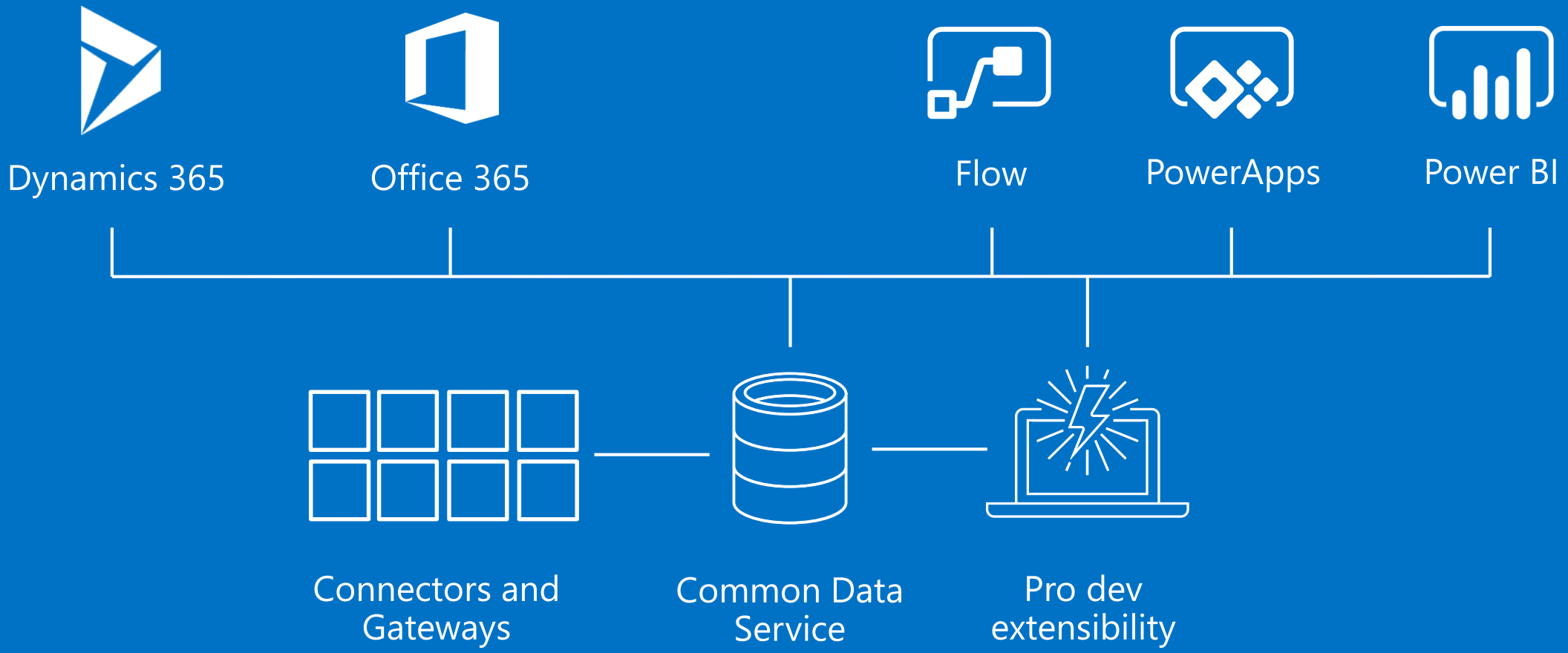
Securely publish to your org for web and mobile with full admin control



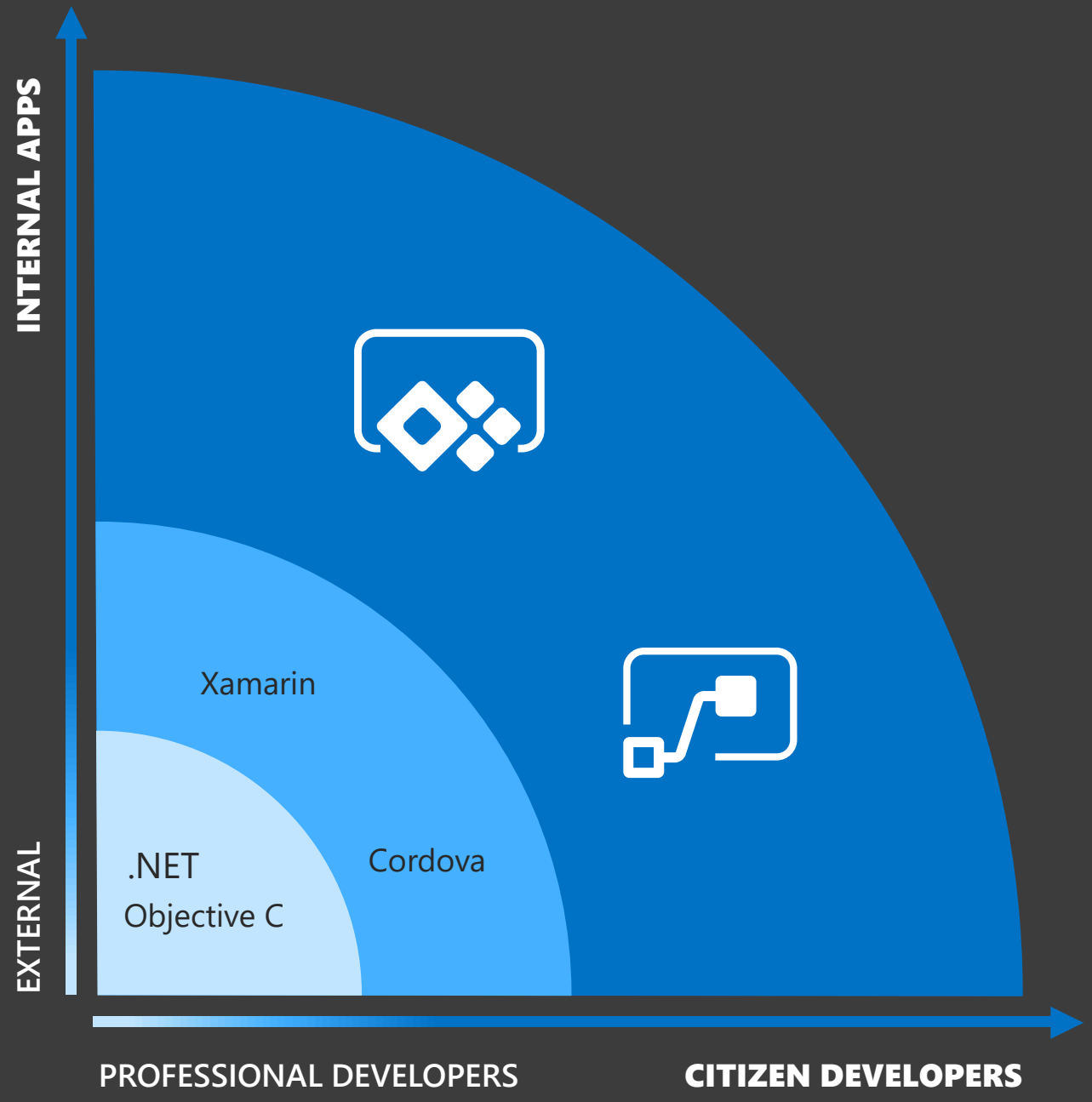
PowerApps



Microsoft Flow

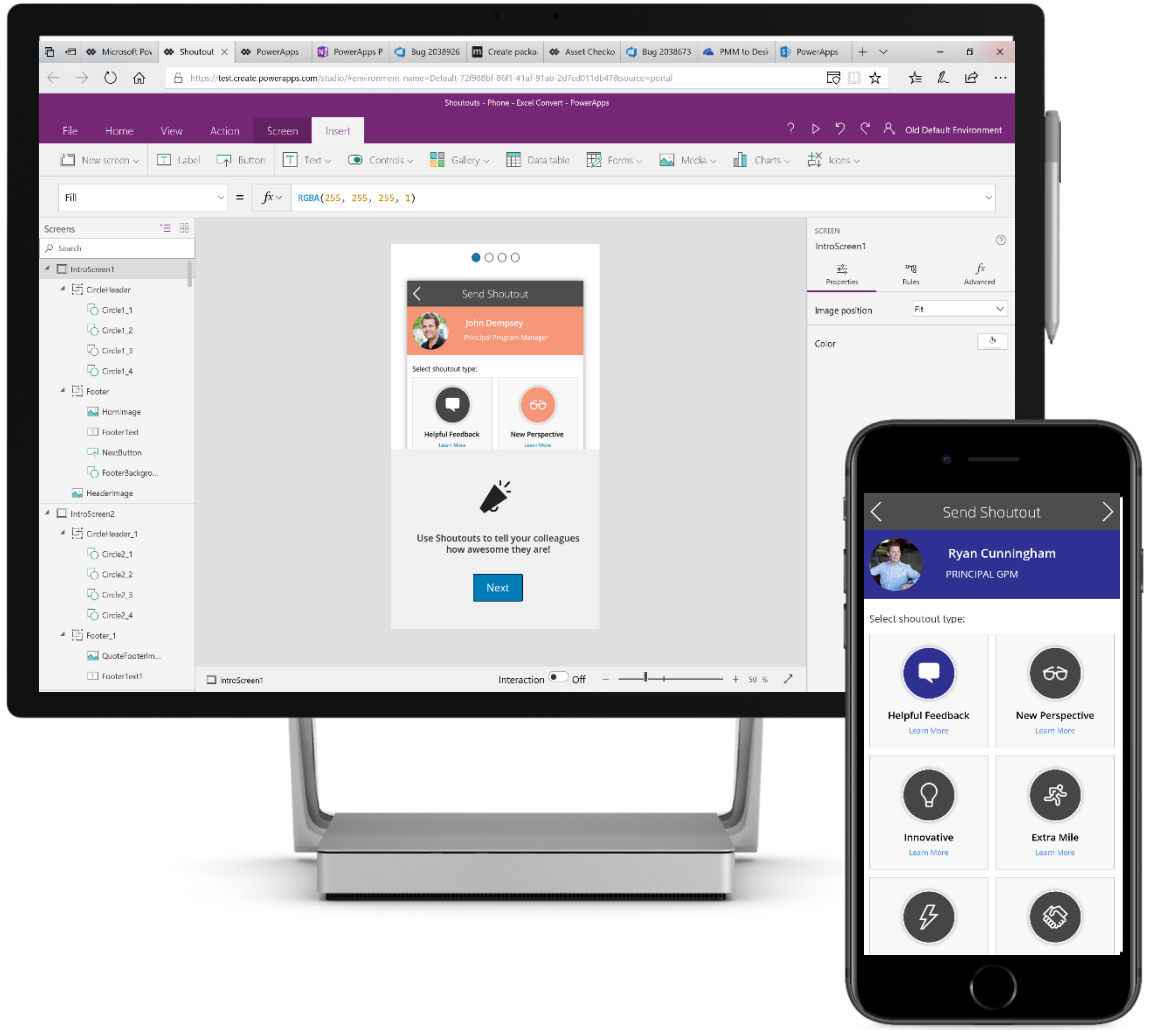

Dynamics 365
Office 365
Flow
PowerApps
Power BI
Connectors and Gateways
Common Data Service
Pro dev extensibility

The platform for business apps driven by analysts and power users



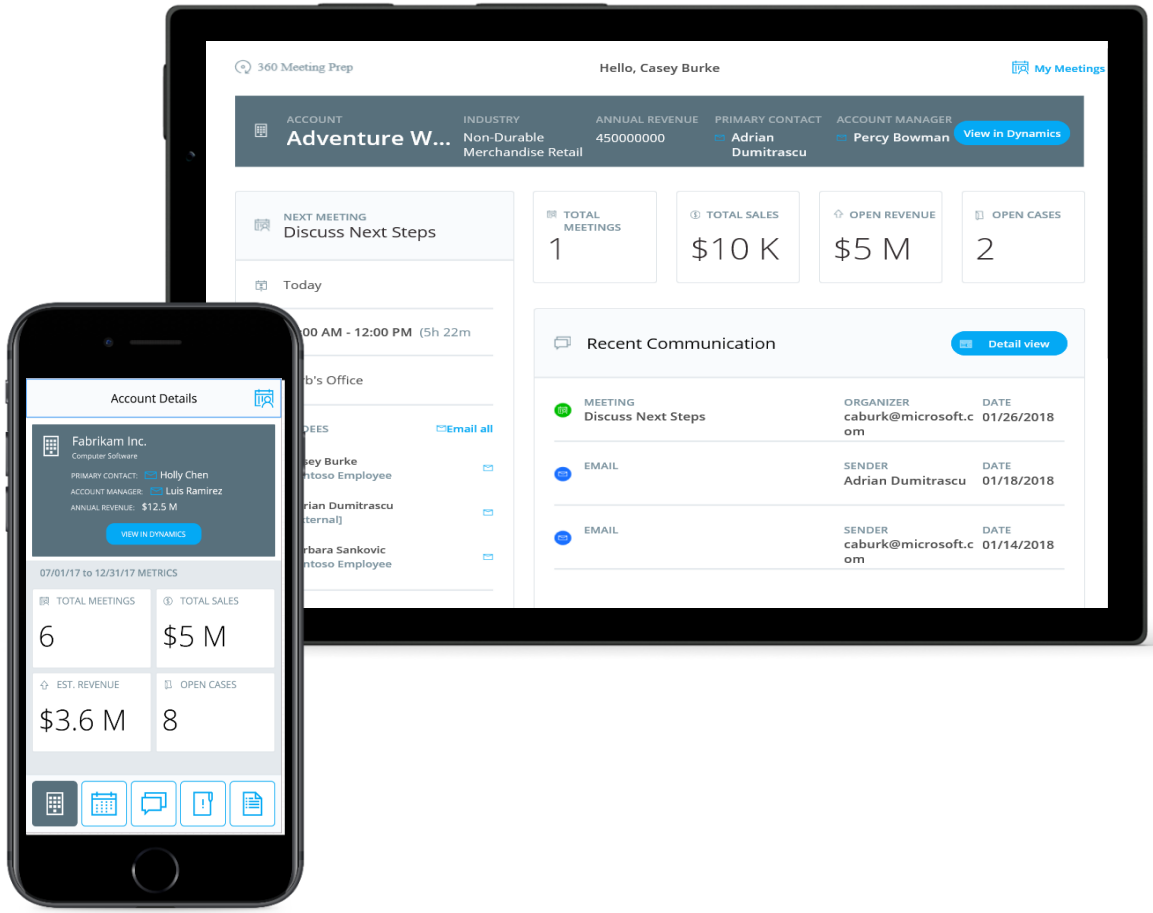
Empower app building

- Easily build with point-and-click tools
- Simple sharing experience across the organization
- Find and run apps centrally to reduce searching



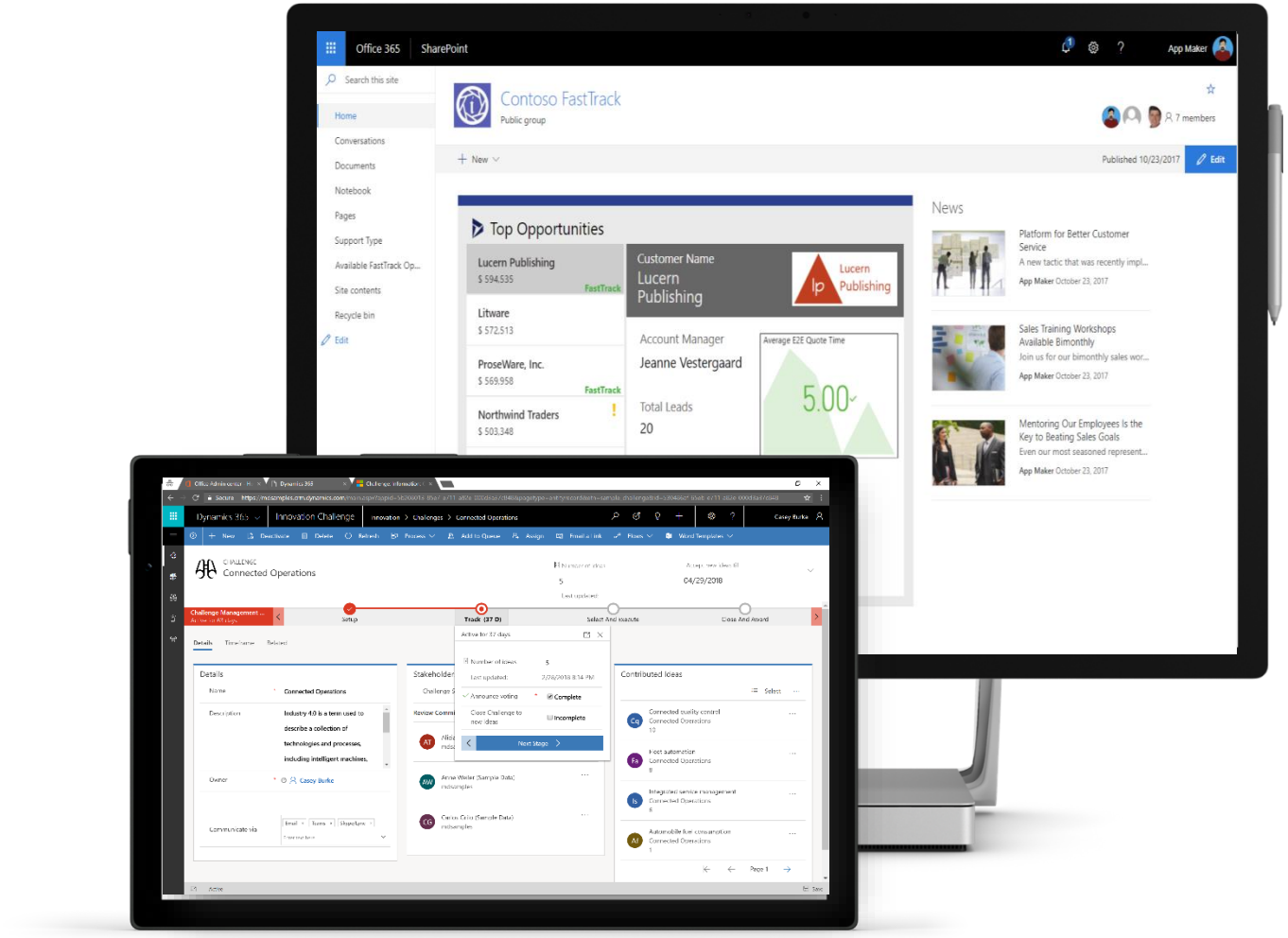
Enable mobile workers

- Native mobile and tablet access
- Empower users regardless of where they are to get more done



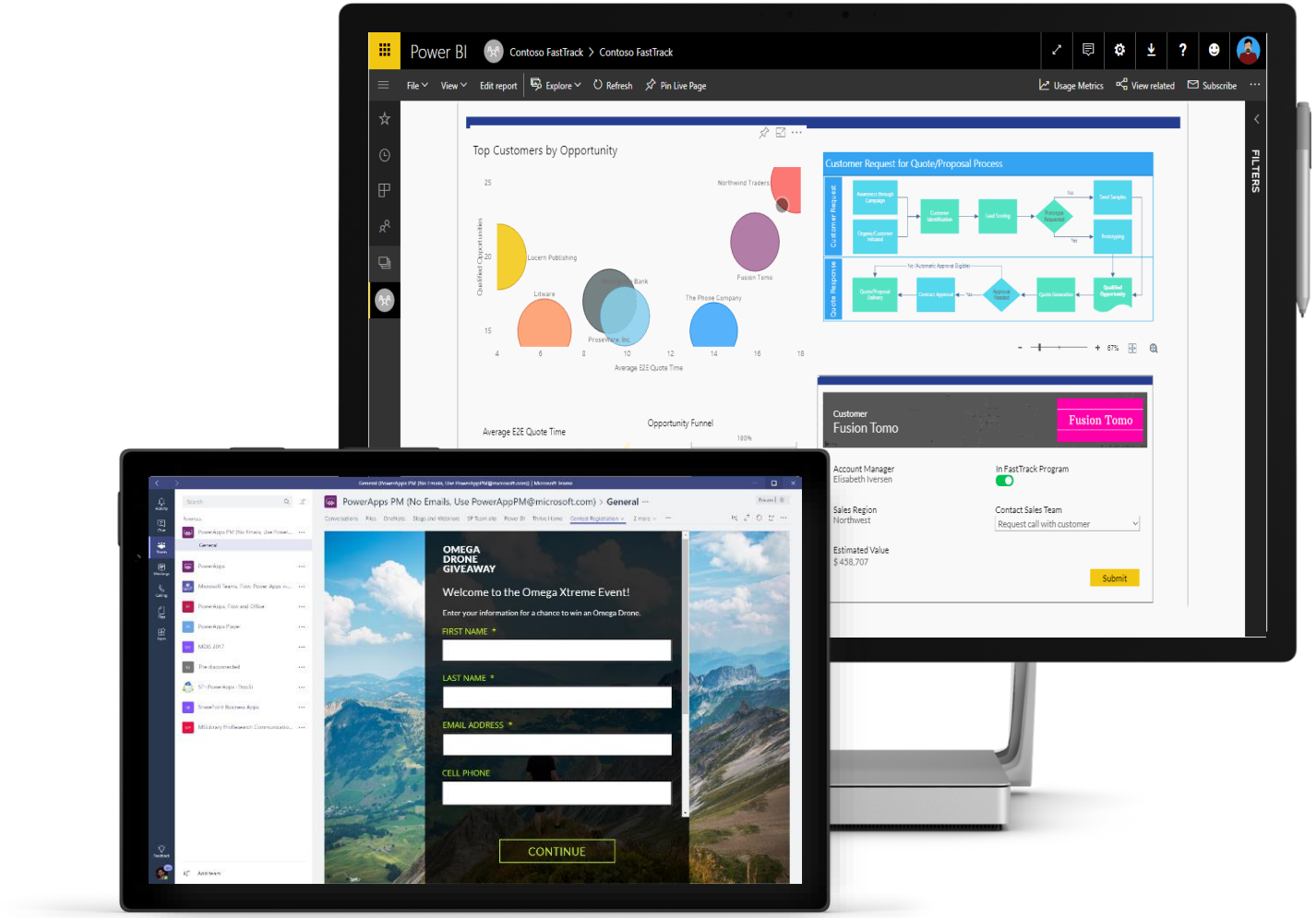
Build integrated apps

- Build, embed and run from within SharePoint Online
- Build, embed and run from within Dynamics 365



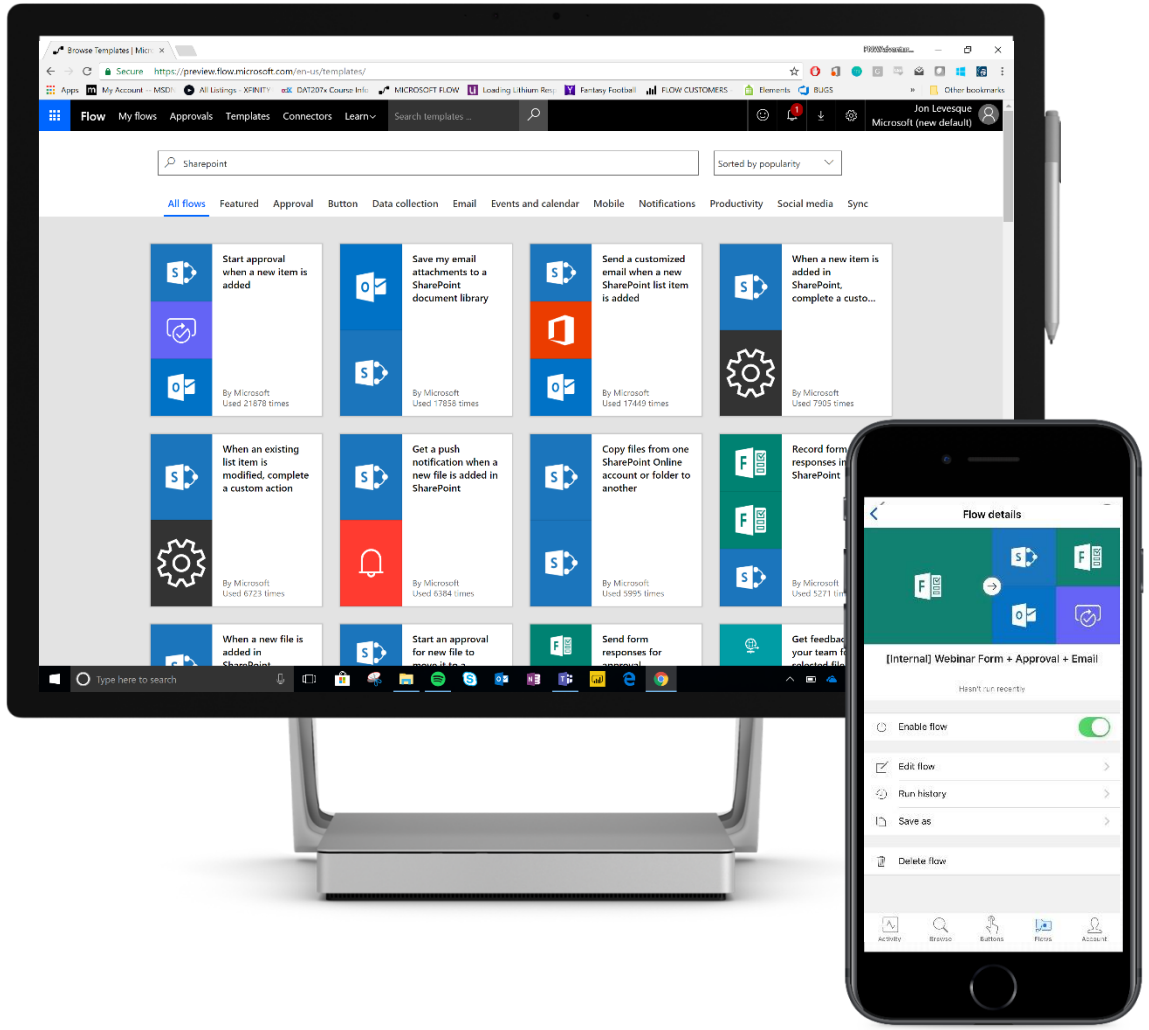
Embed your apps

- Embed within Microsoft Teams
- Embed within Power BI
- Extend with Microsoft Azure



Build automations using Flow

- Use PowerApps and Microsoft Flow to create applications that combine productivity and business process automation
- Use Flow to send notifications, get alerts, and request approvals



Customer Stories

Customer

G&J Pepsi-Cola Bottlers, Inc.

Products and Services

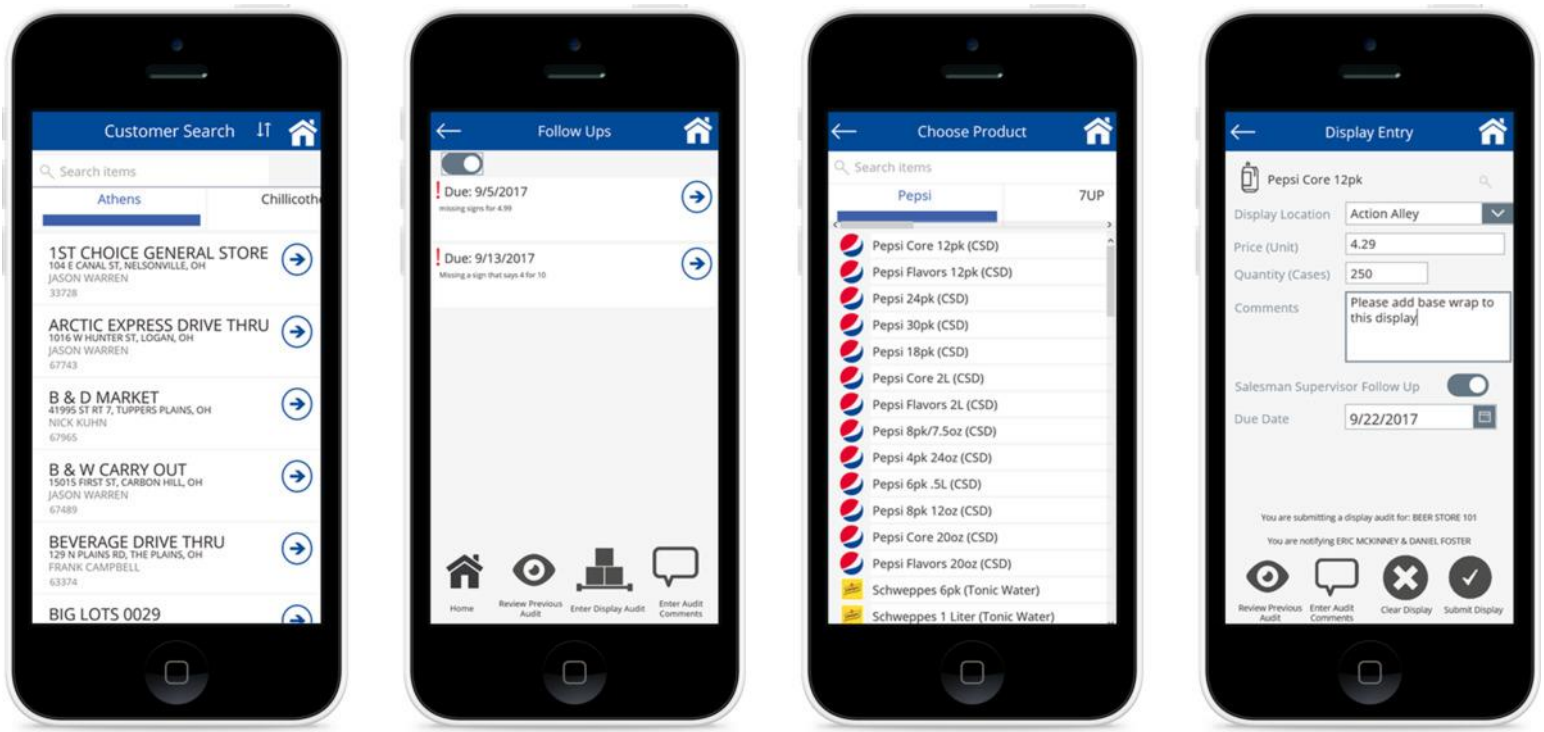
Microsoft Flow
Microsoft PowerApps
Office 365
OneDrive for Business
Power BI
SharePoint Online
Yammer

Industry

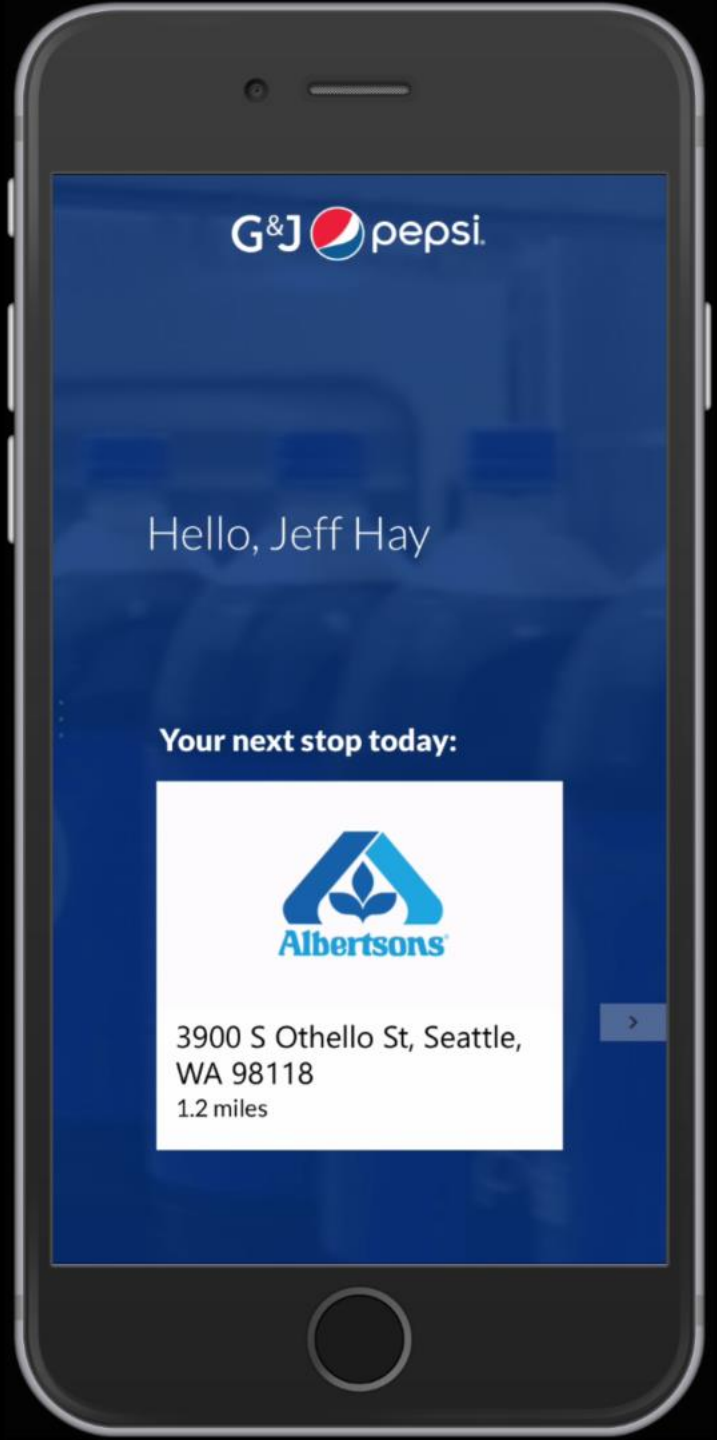
Consumer Goods

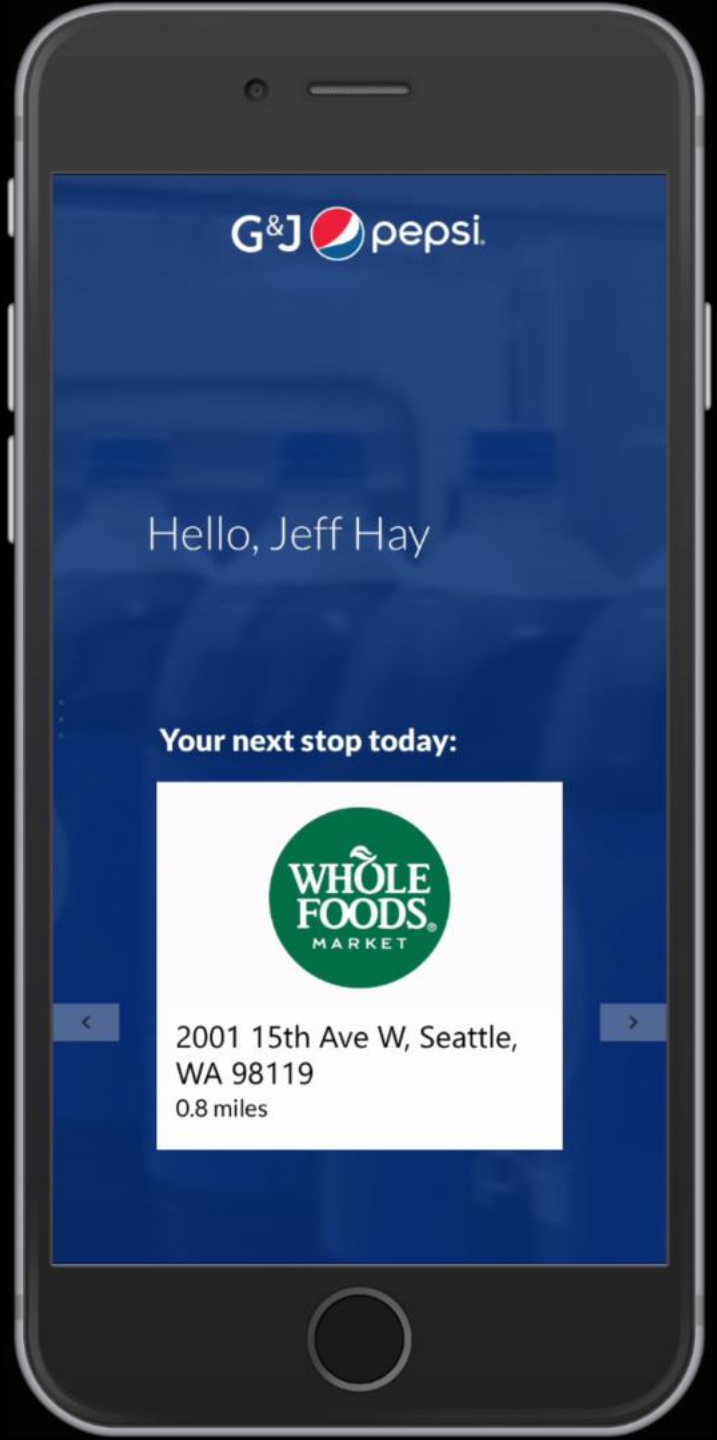
Organization Size

Large (1,000 - 9,999 employees)



The Store Audit app allows G&J Pepsi employees to easily assess store displays, report issues, and set follow-up actions. Workers can also quickly view the audit history.


G&J pepsi
Hello, Jeff Hay
Your next stop today:
Albertsons
3900 S Othello St, Seattle, WA 98118
1.2 miles


G&J pepsi
Hello, Jeff Hay
Your next stop today:
WHOLE FOODS MARKET
2001 15th Ave W, Seattle, WA 98119
0.8 miles

Whole Foods
End Caps
Salty Snack
Impulse

Whole Foods - End Caps

Area Rating

★ ★ ★ ☆ ☆

Is Label Information Displayed?

No

Was Cooler Checked?

No

Notes

ORDER

Whole Foods - End Caps

Area Rating

★ ★ ★ ★ ★

Is Label Information Displayed?

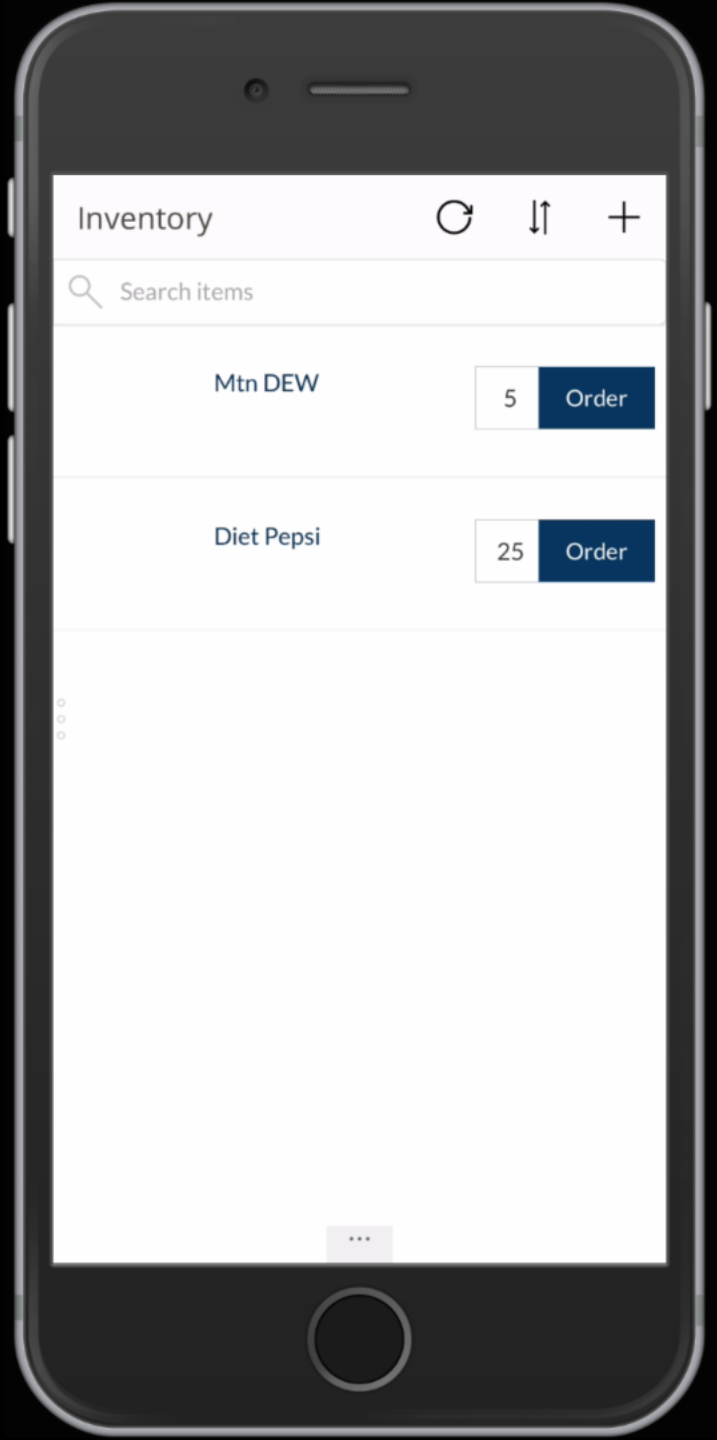
No

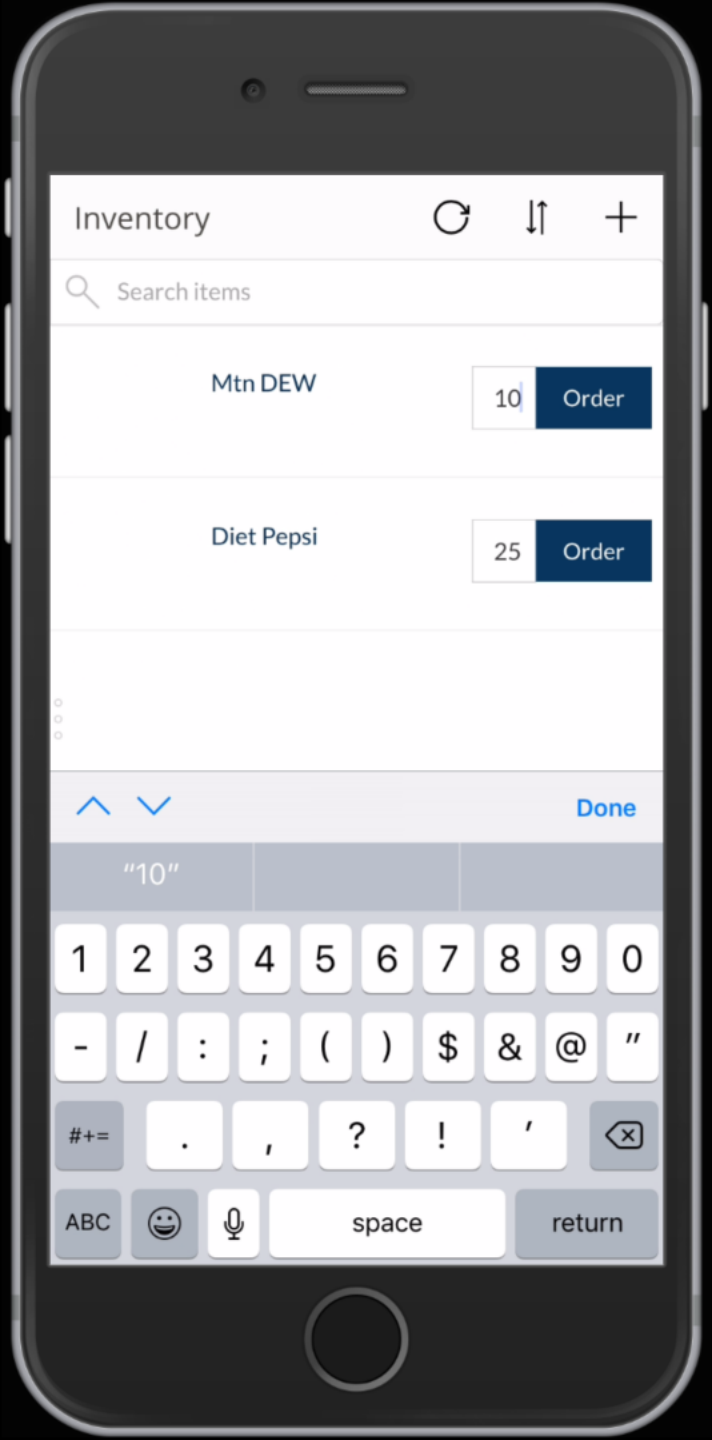
Was Cooler Checked?

No

Notes

ORDER


Inventory
Search items
Mtn DEW
5
Order
Diet Pepsi
25
Order


Inventory
Search items
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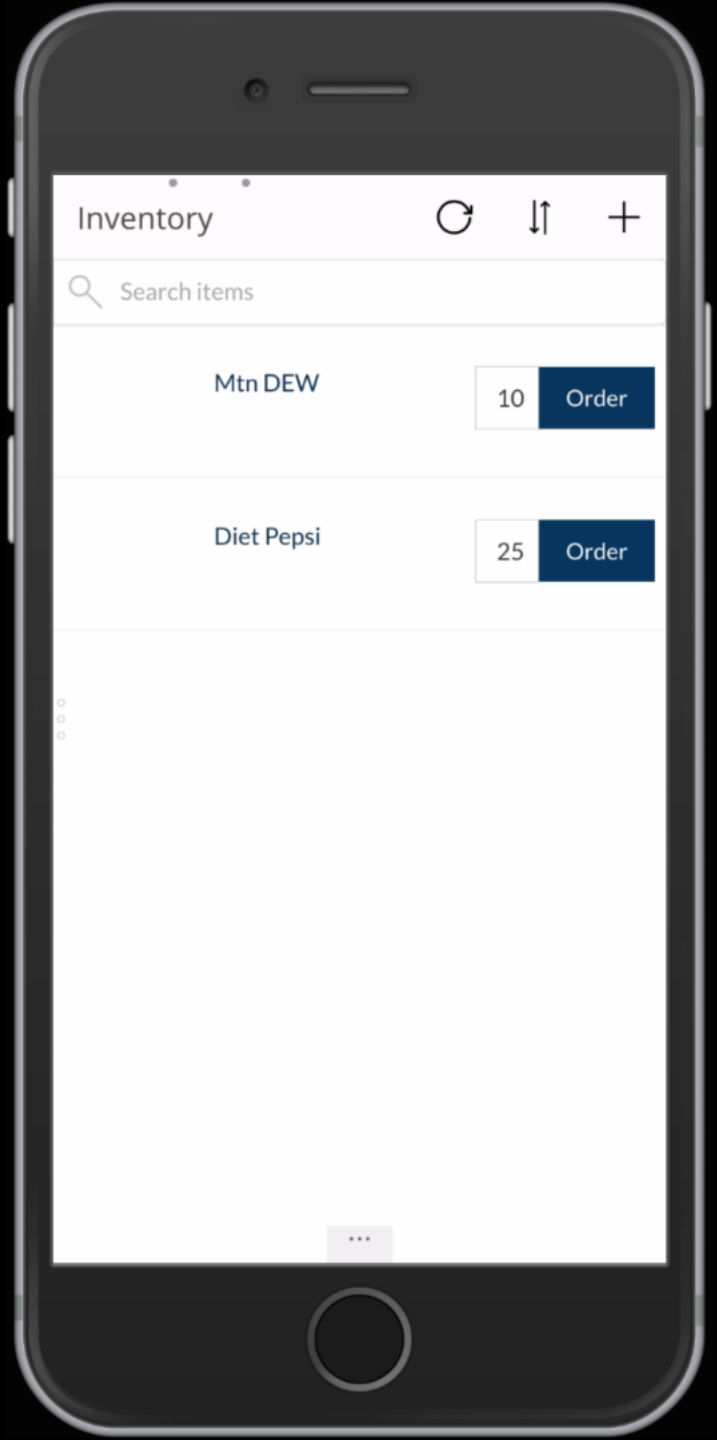
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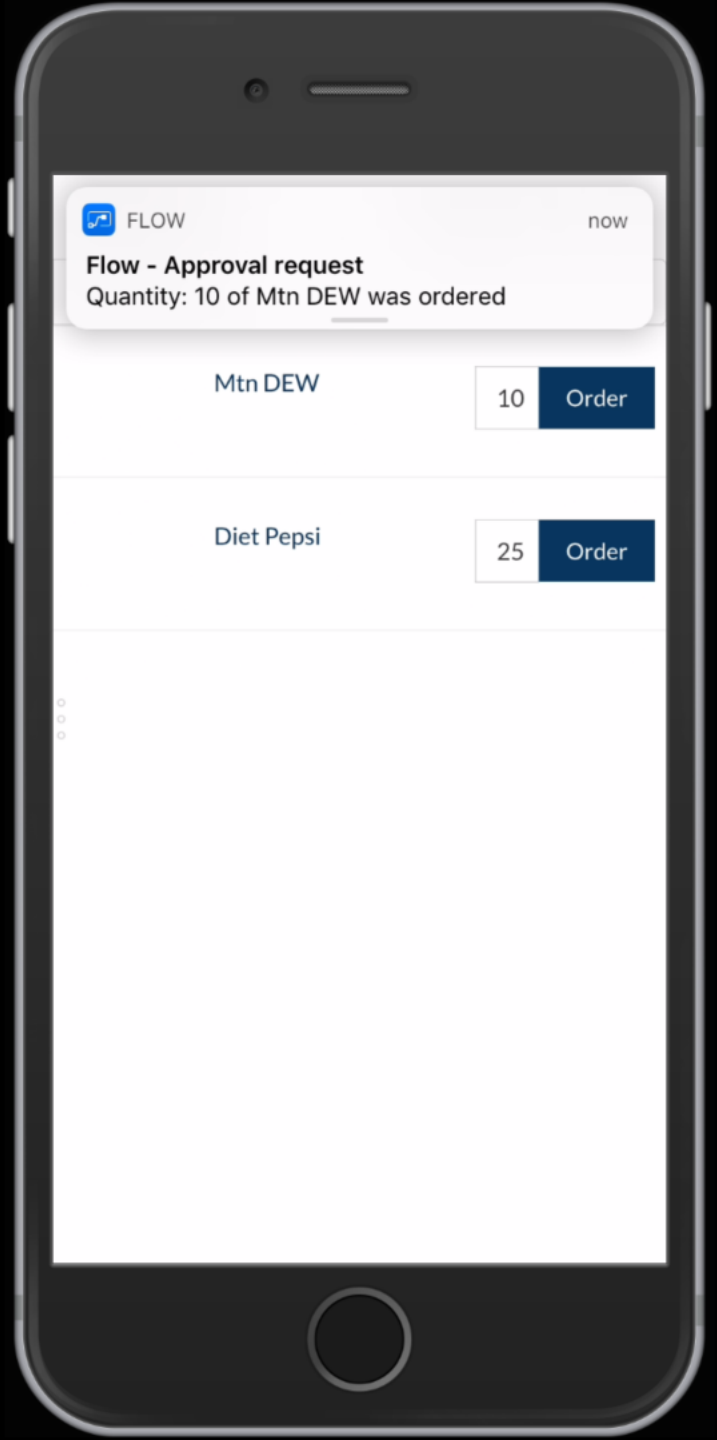
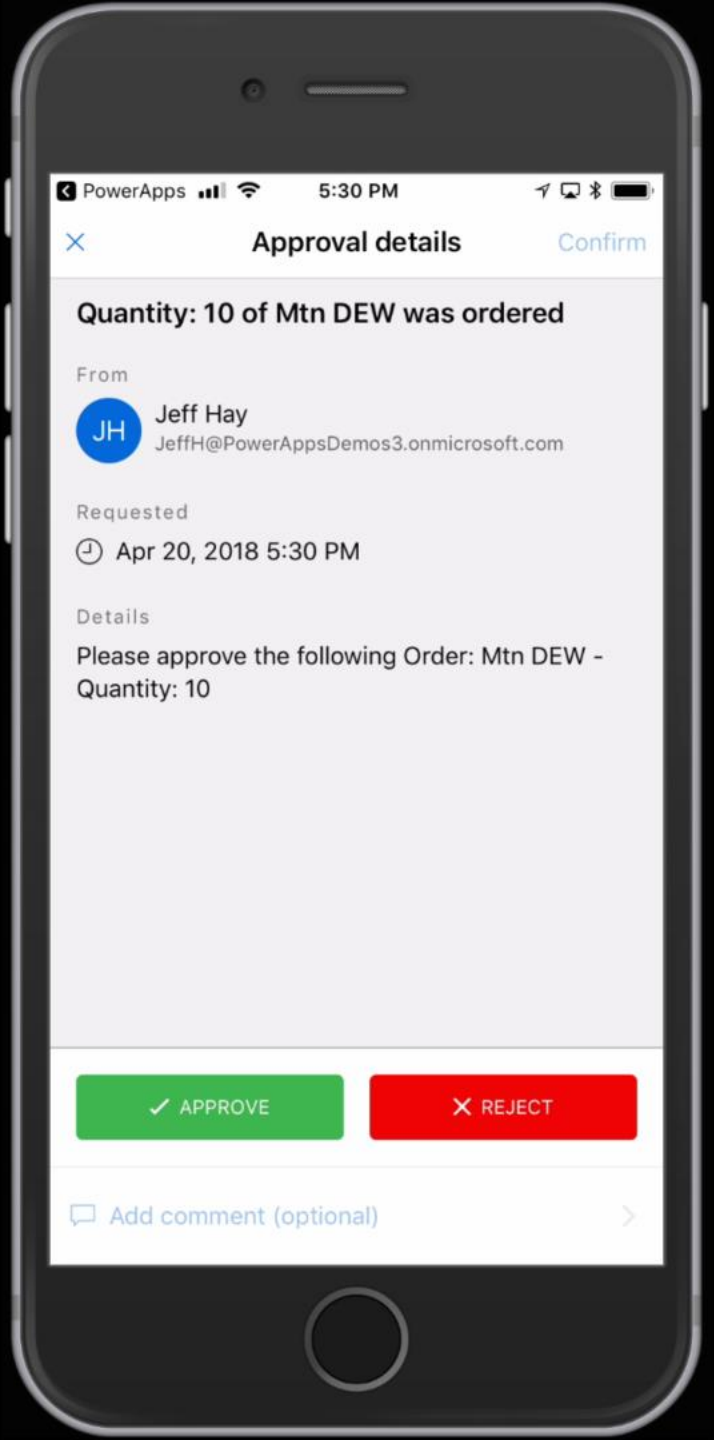
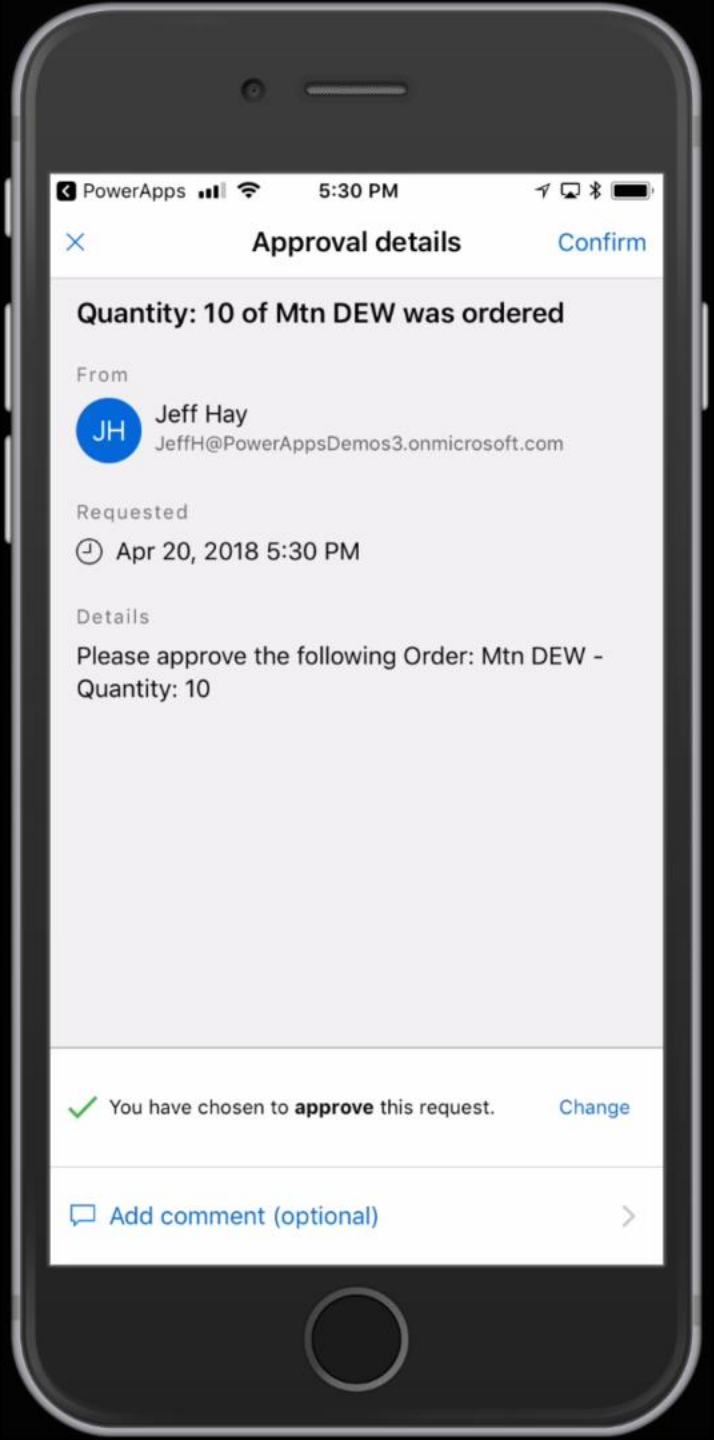
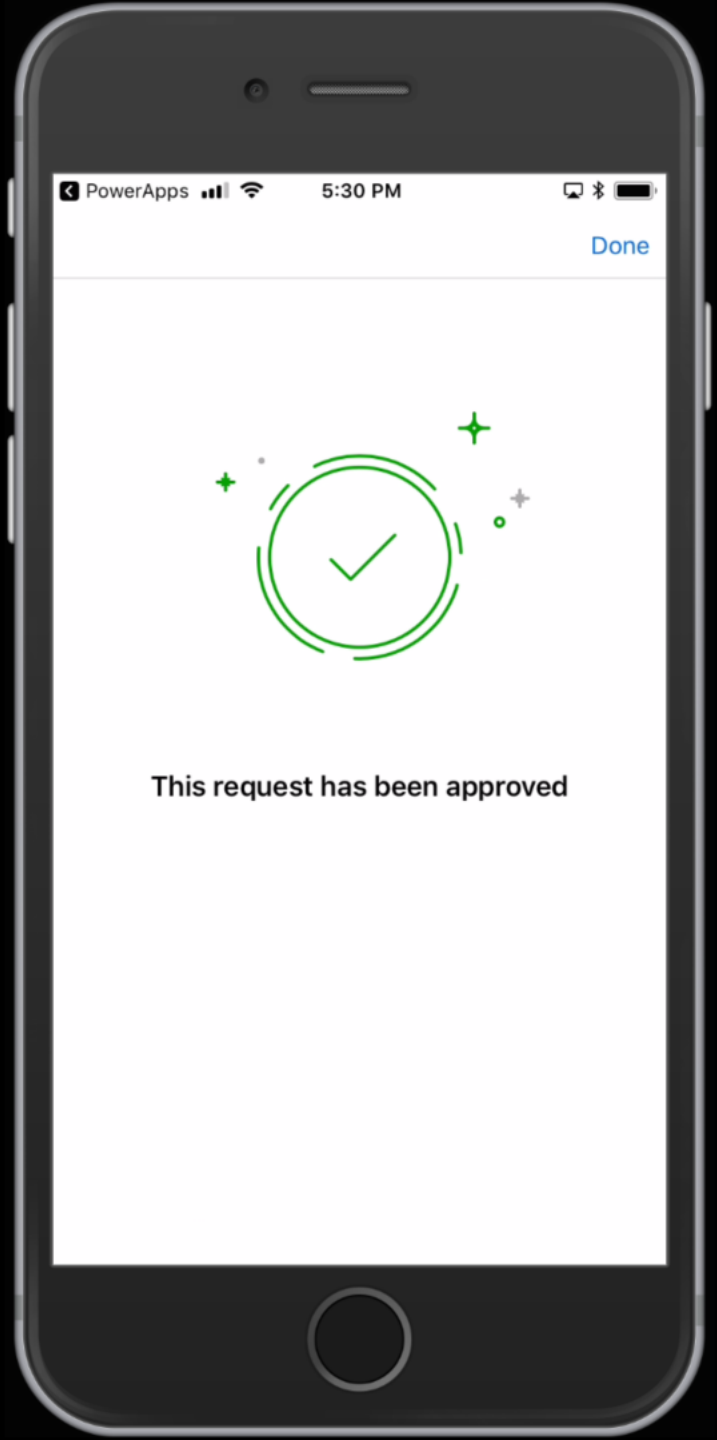
Order

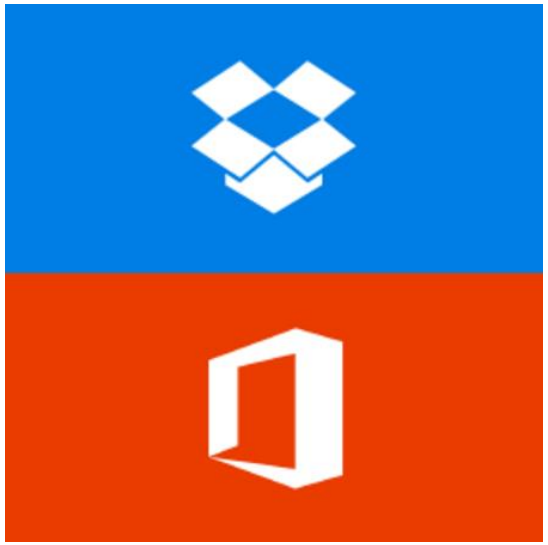

FLOW
now
Flow - Approval request
Quantity: 10 of Mtn DEW was ordered
Mtn DEW
10
Order
Diet Pepsi
25
Order


PowerApps
5:30 PM
Approval details
Confirm
Quantity: 10 of Mtn DEW was ordered
From
JH
Jeff Hay
JeffH@PowerAppsDemos3.onmicrosoft.com
Requested
Apr 20, 2018 5:30 PM
Details
Please approve the following Order: Mtn DEW - Quantity: 10
APPROVE
REJECT
Add comment (optional)


PowerApps
5:30 PM
Approval details
Confirm
Quantity: 10 of Mtn DEW was ordered
From
JH
Jeff Hay
JeffH@PowerAppsDemos3.onmicrosoft.com
Requested
Apr 20, 2018 5:30 PM
Details
Please approve the following Order: Mtn DEW - Quantity: 10
You have chosen to approve this request.
Change
Add comment (optional)

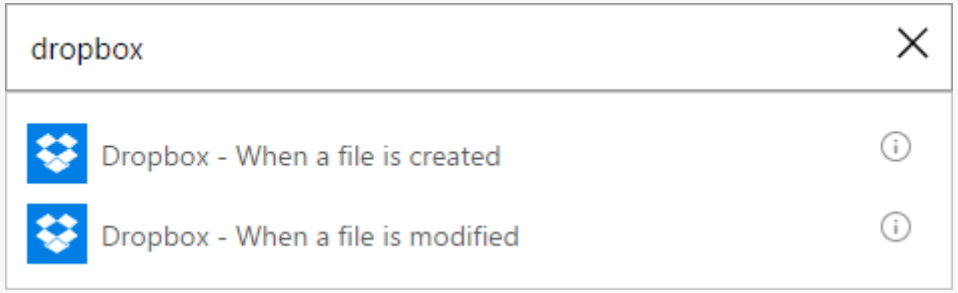

PowerApps
5:30 PM
Done
This request has been approved

Build your own flows in an easy-to-use visual designer

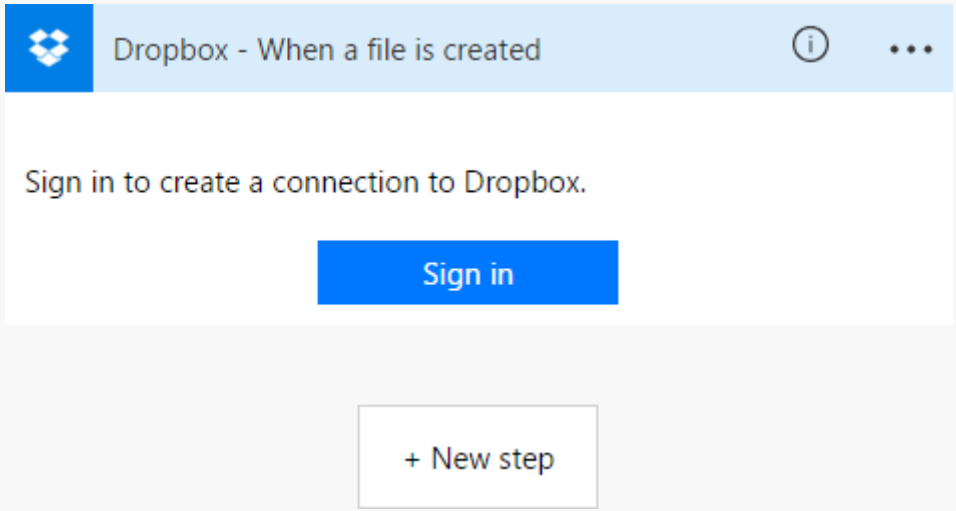


Send an email when a new file is added in Dropbox

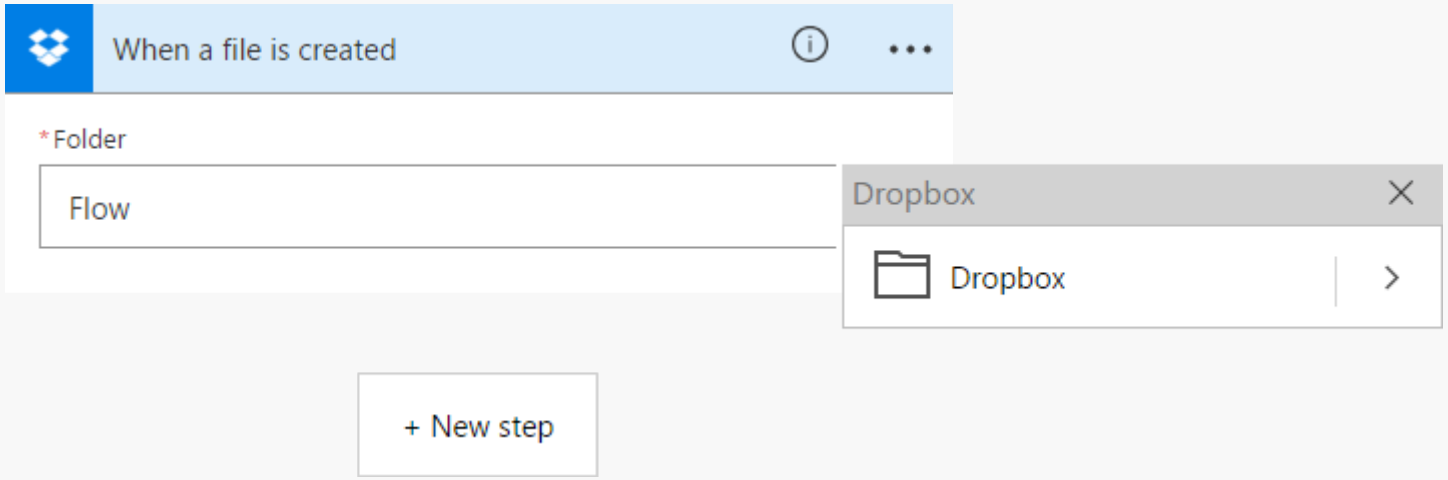
Search for Dropbox actions



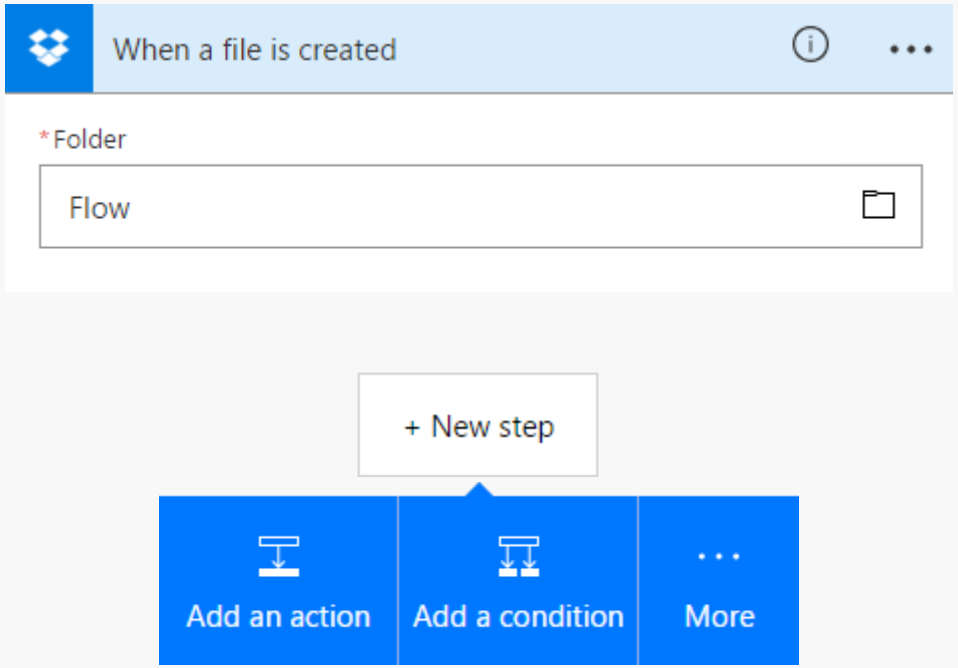
Authenticate to your Dropbox account



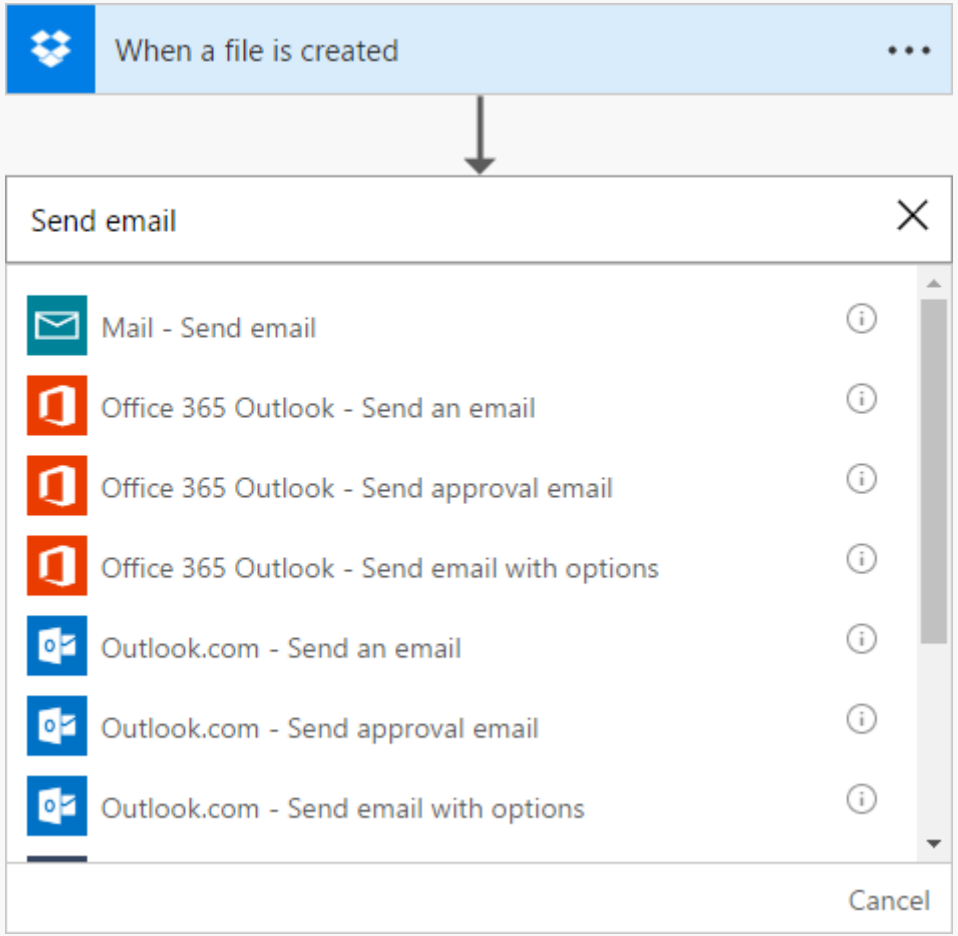
Select a folder to monitor



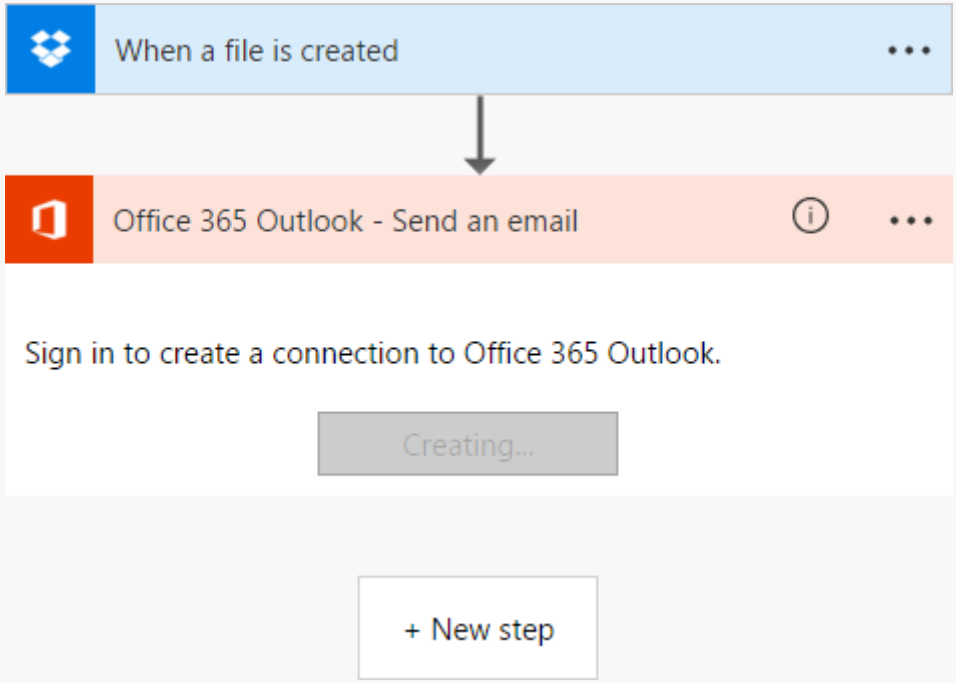
Add a new step, then add an action



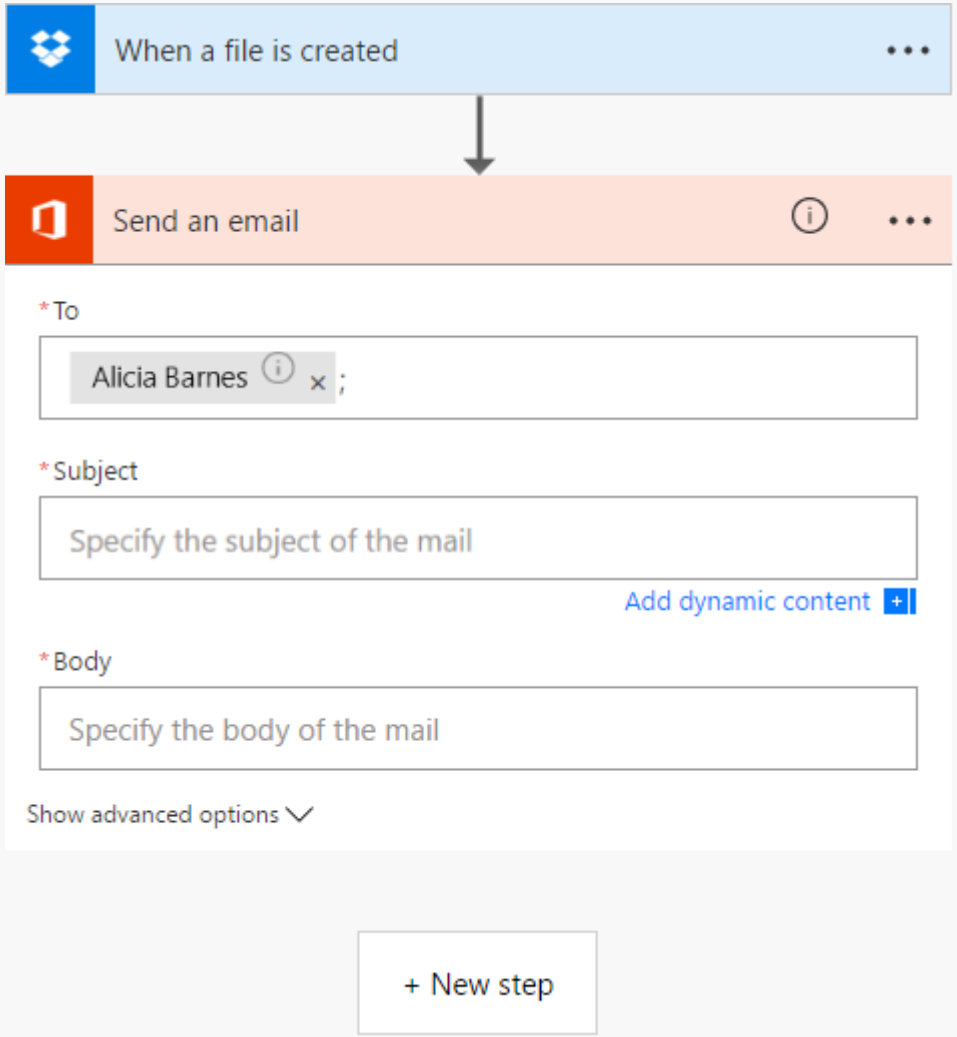
Search for ‘send email’ actions



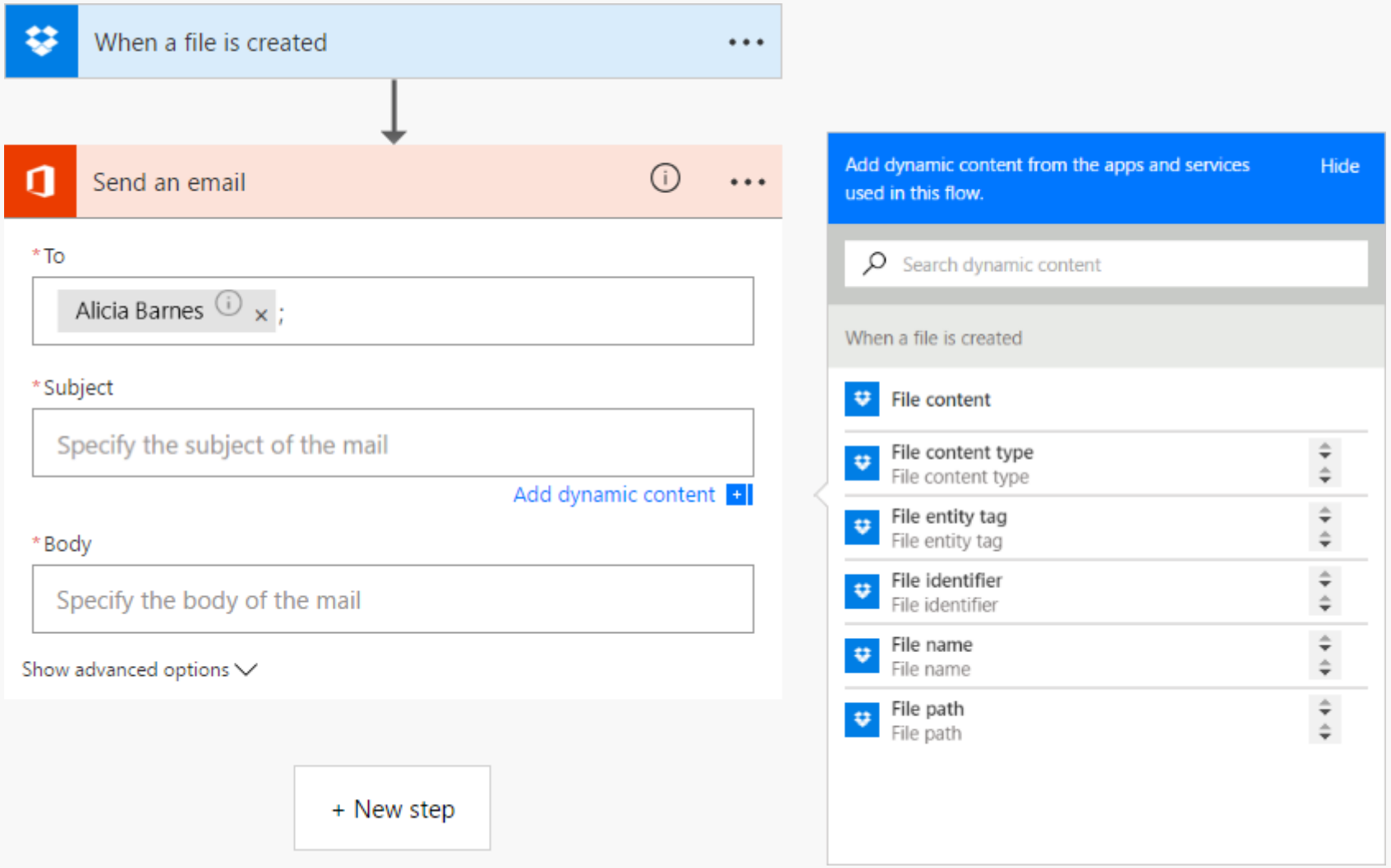
Authenticate to your Office 365 account



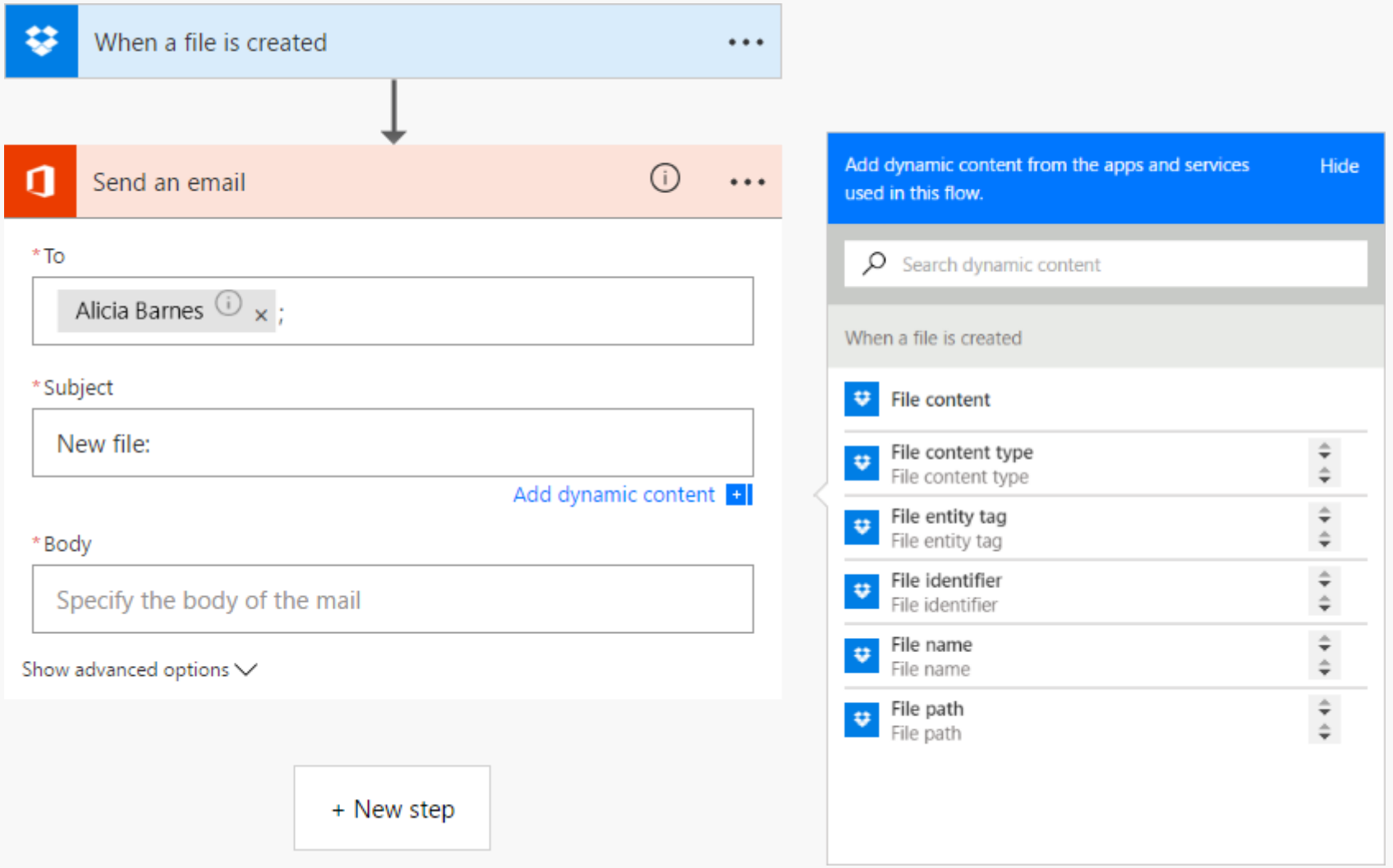
Select an email recipient



Build the email Subject and Body

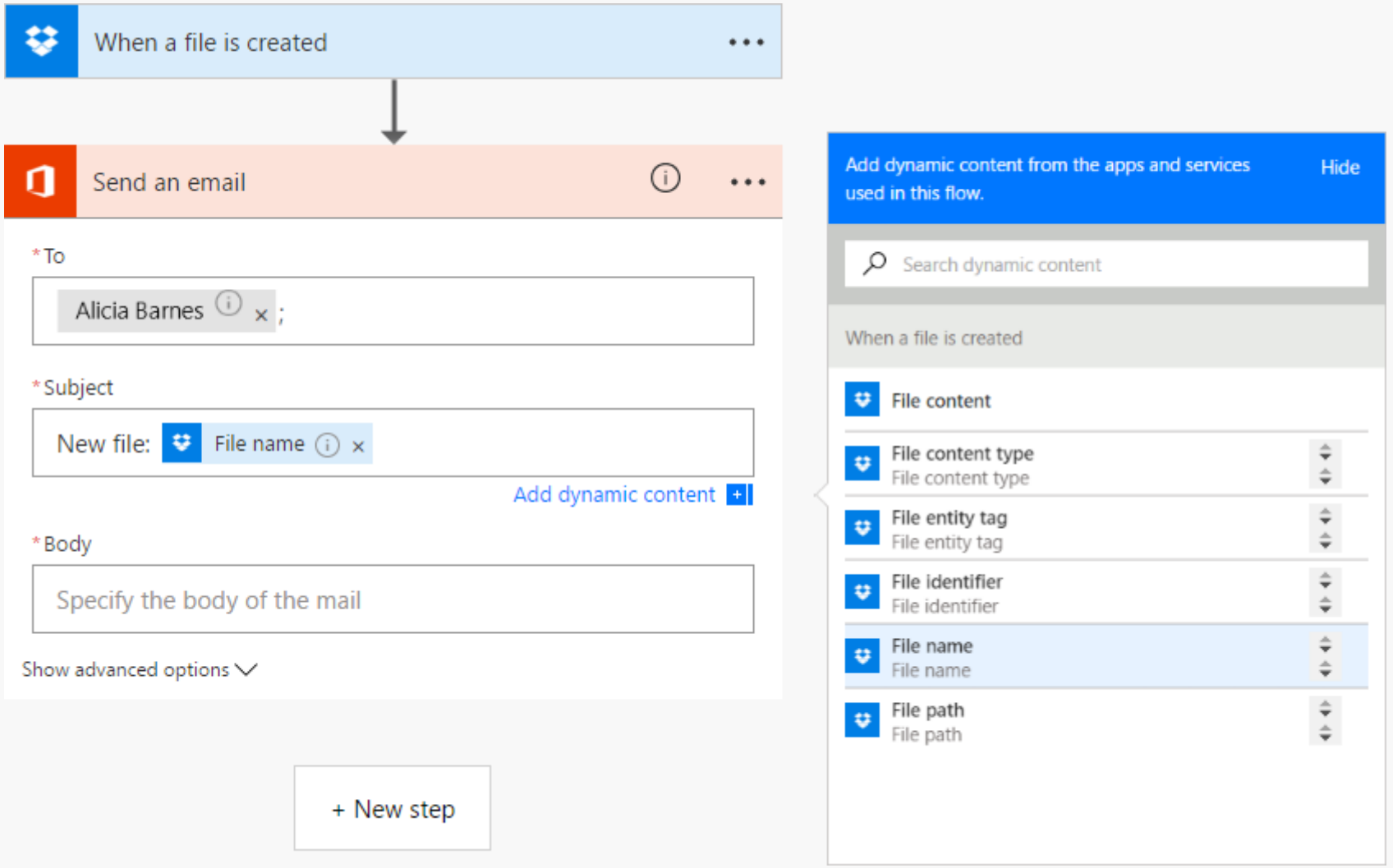


Build the email Subject and Body

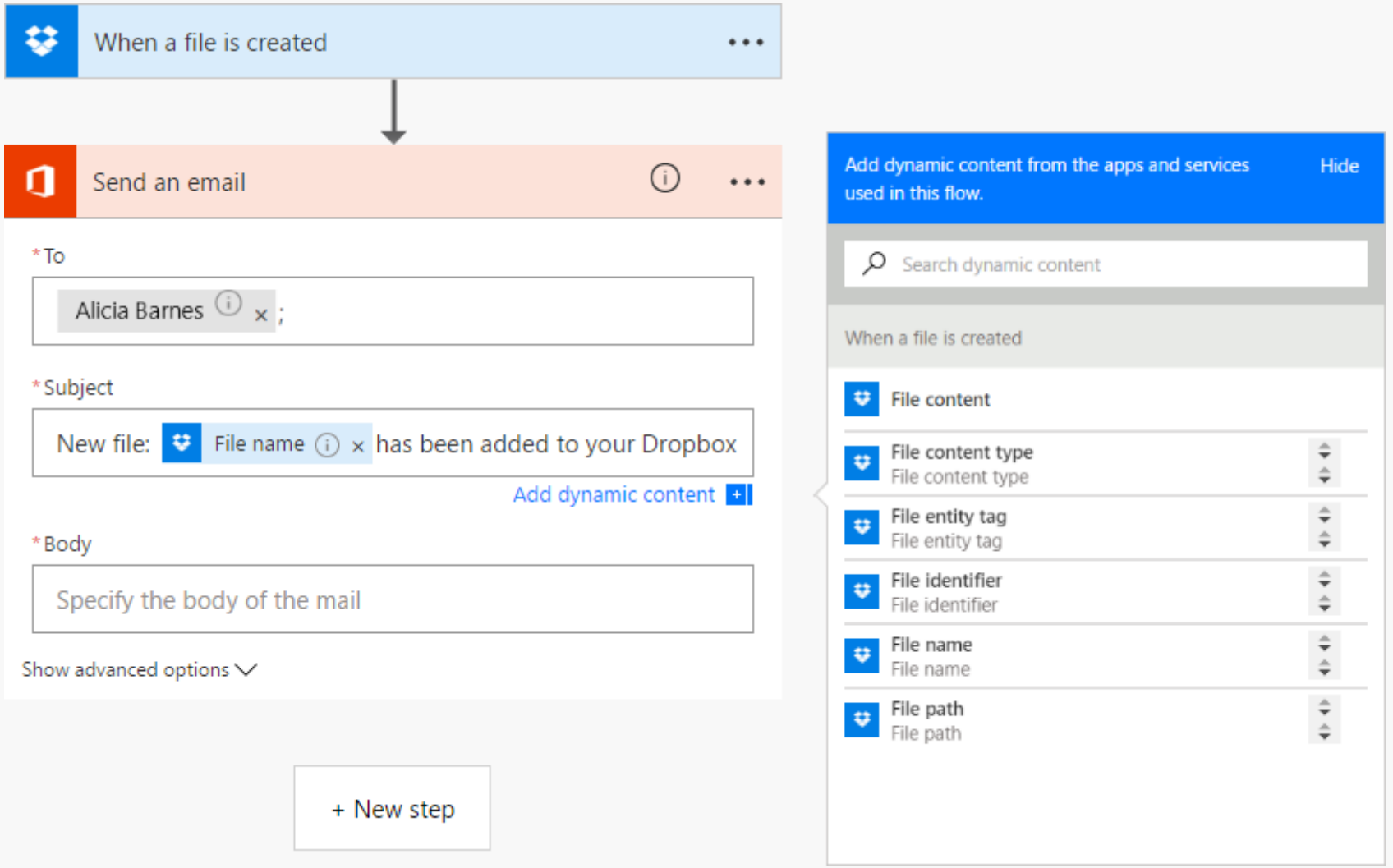


Build the email Subject and Body

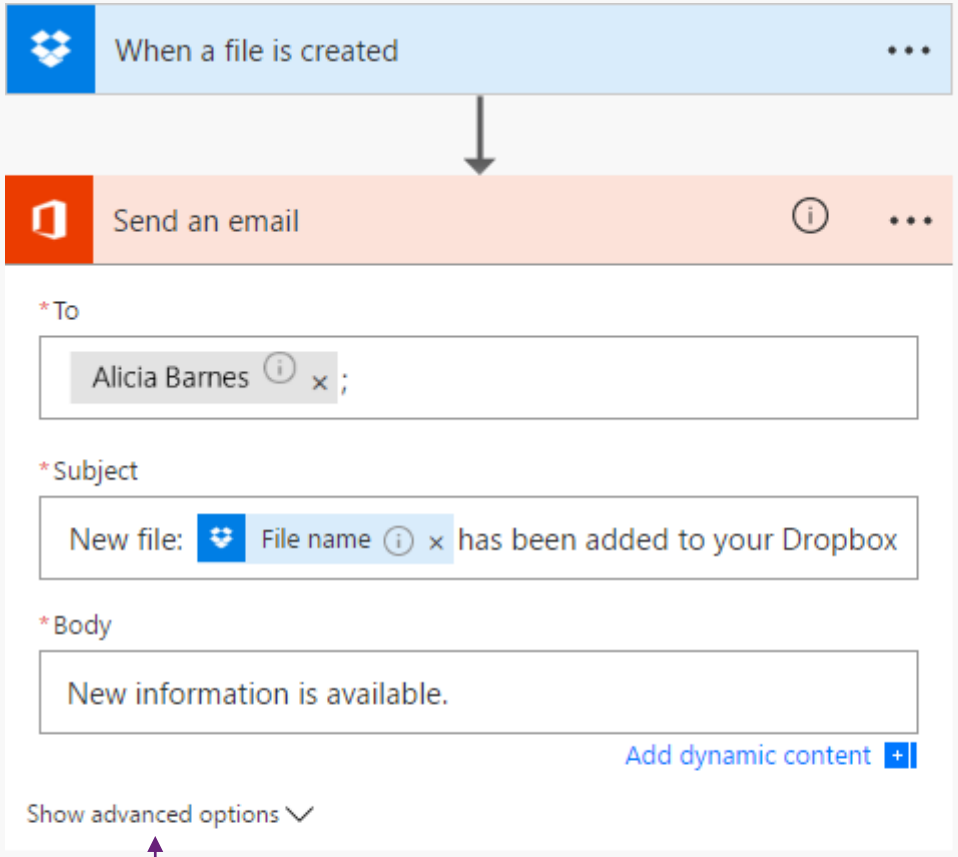
Add dynamic content, such as *File name*, from the apps and services used in your flow.



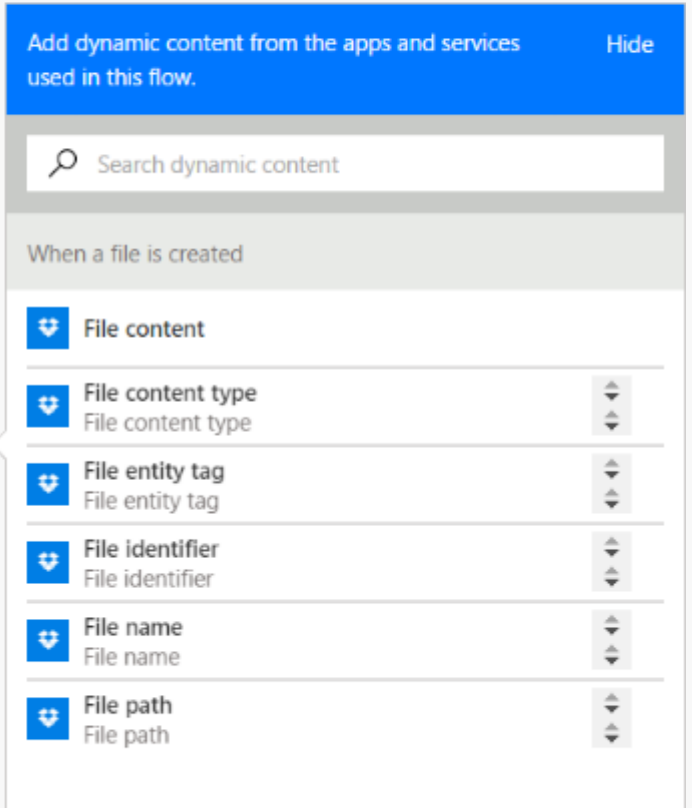
Build the email Subject and Body



Build the email Subject and Body



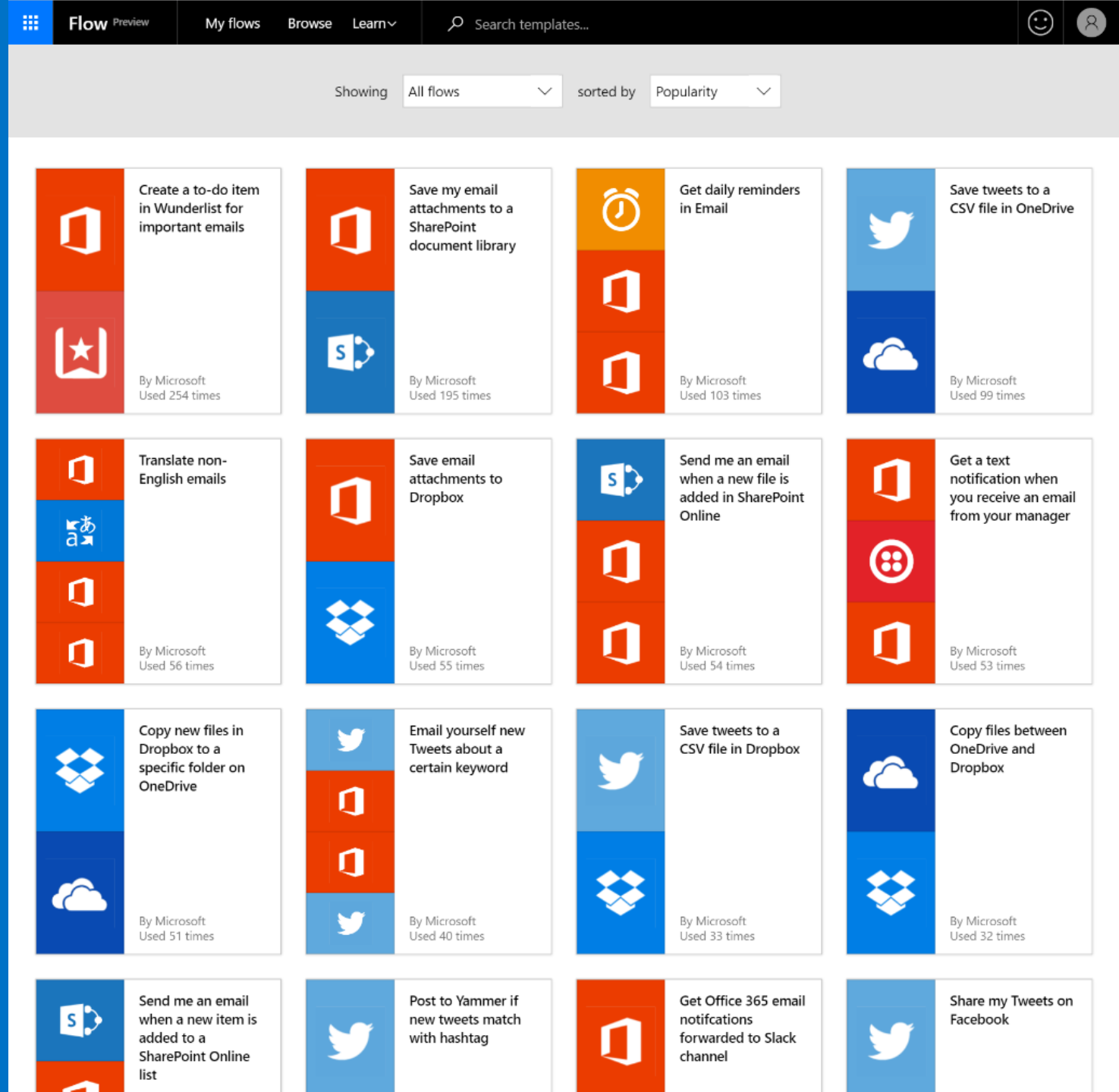
Specify email address and add optional properties such as *From*, *CC*, *BCC* and *Importance*.

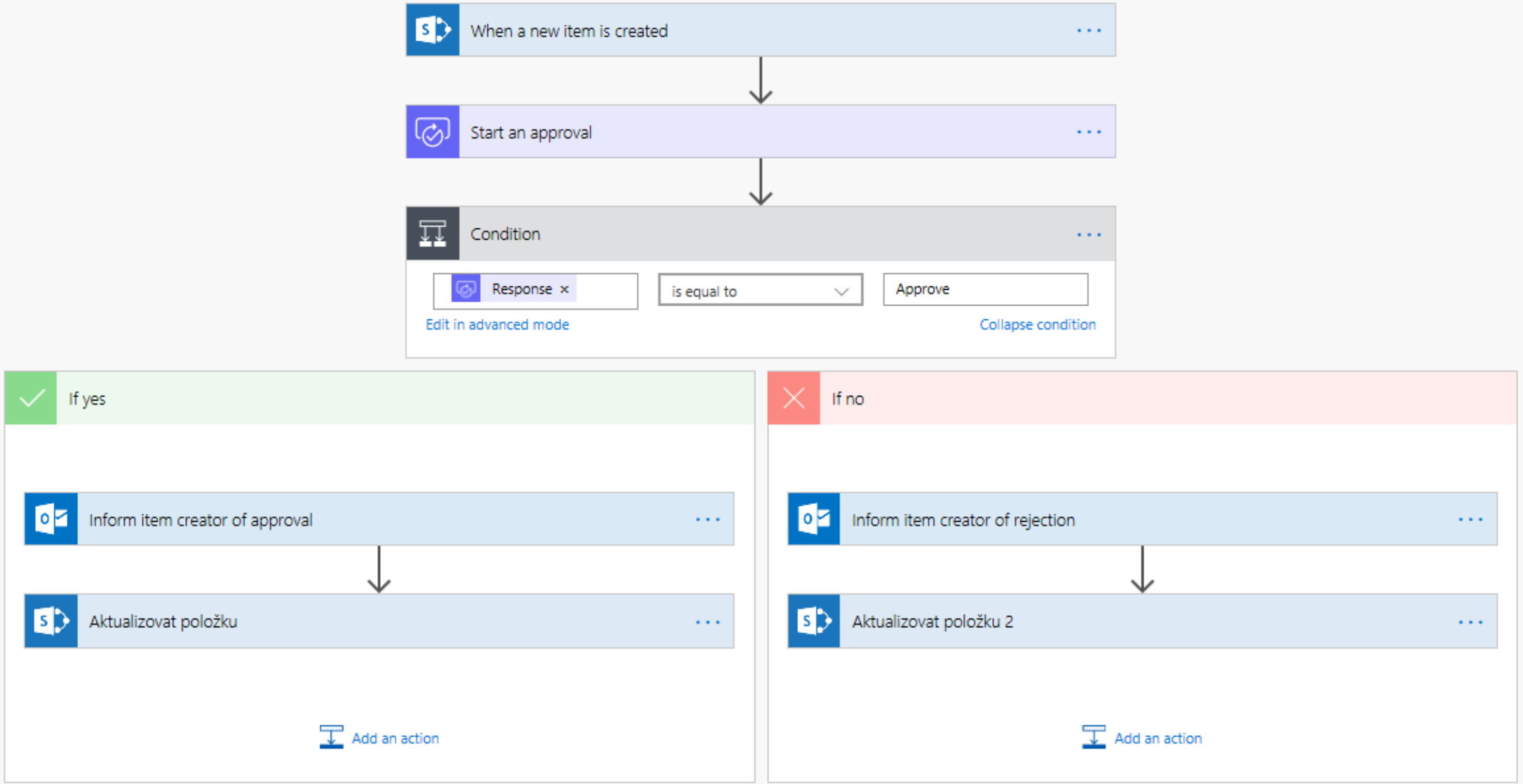


View the flows you've created

	Name	Last modified	
	When a file is created -> Send an email	30 seconds ago	On

Get started quickly with a growing library of templates




When a new item is created
Start an approval
Condition
Response
is equal to
Approve
Edit in advanced mode
Collapse condition
If yes
Inform item creator of approval
Aktualizovat položku
Add an action
If no
Inform item creator of rejection
Aktualizovat položku 2
Add an action

Latest & Upcoming News in Office 365

Most Productive: Contextual collaboration and sharing

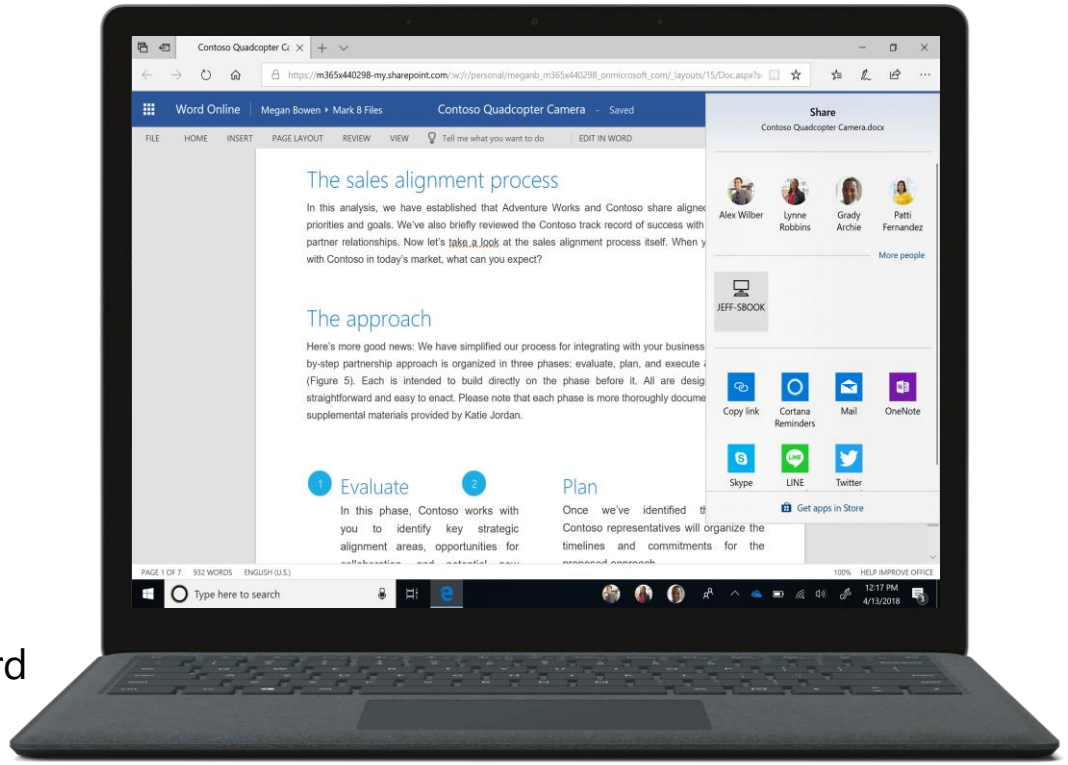
Co-author together in Word, PowerPoint, and Excel[1]

Flag critical actions and inputs with @mentions

Never lose your work with Version History

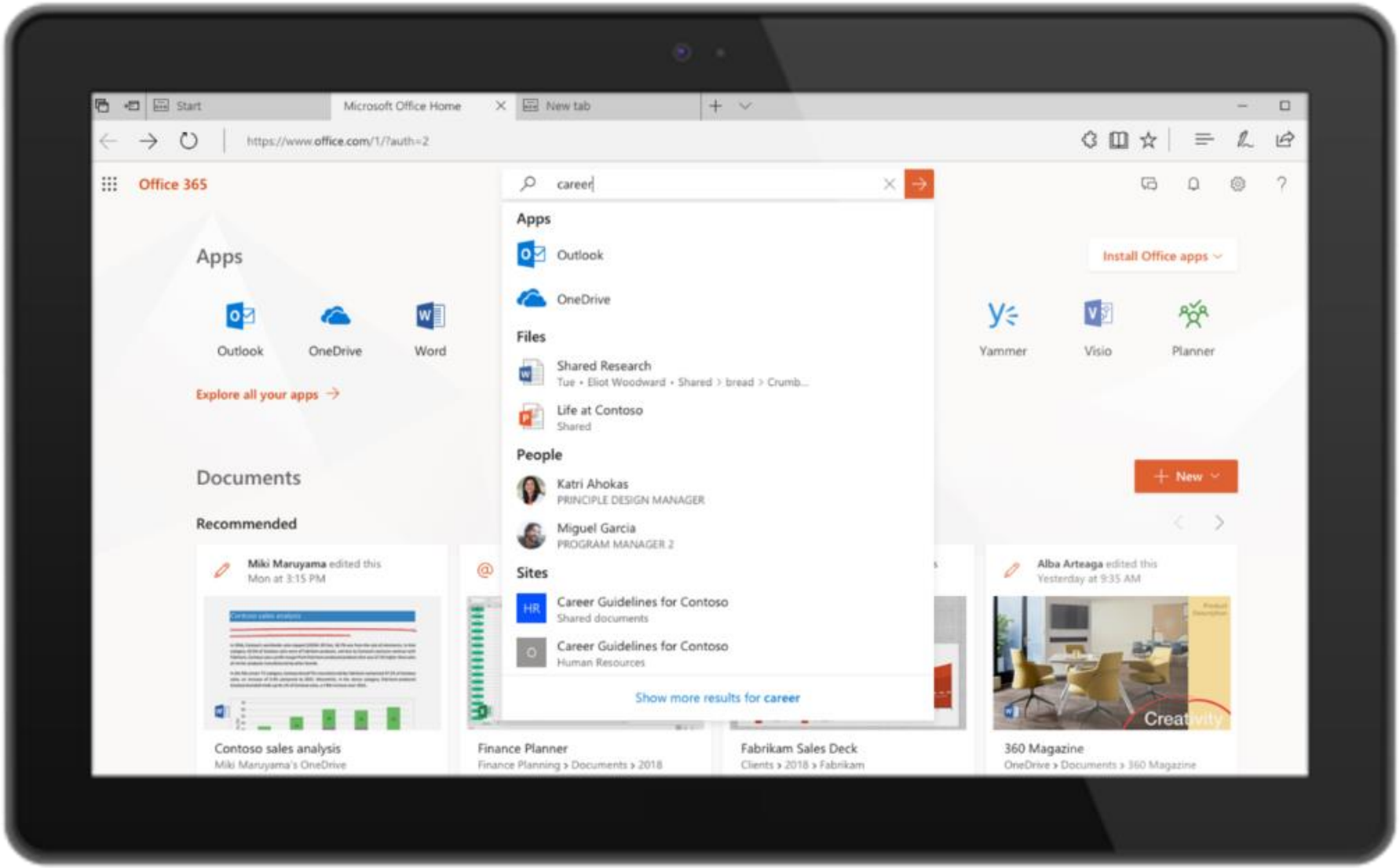
Share instantly with people in the same room using Nearby Sharing[2]

Ideate in real time with colleagues anywhere in Microsoft Whiteboard

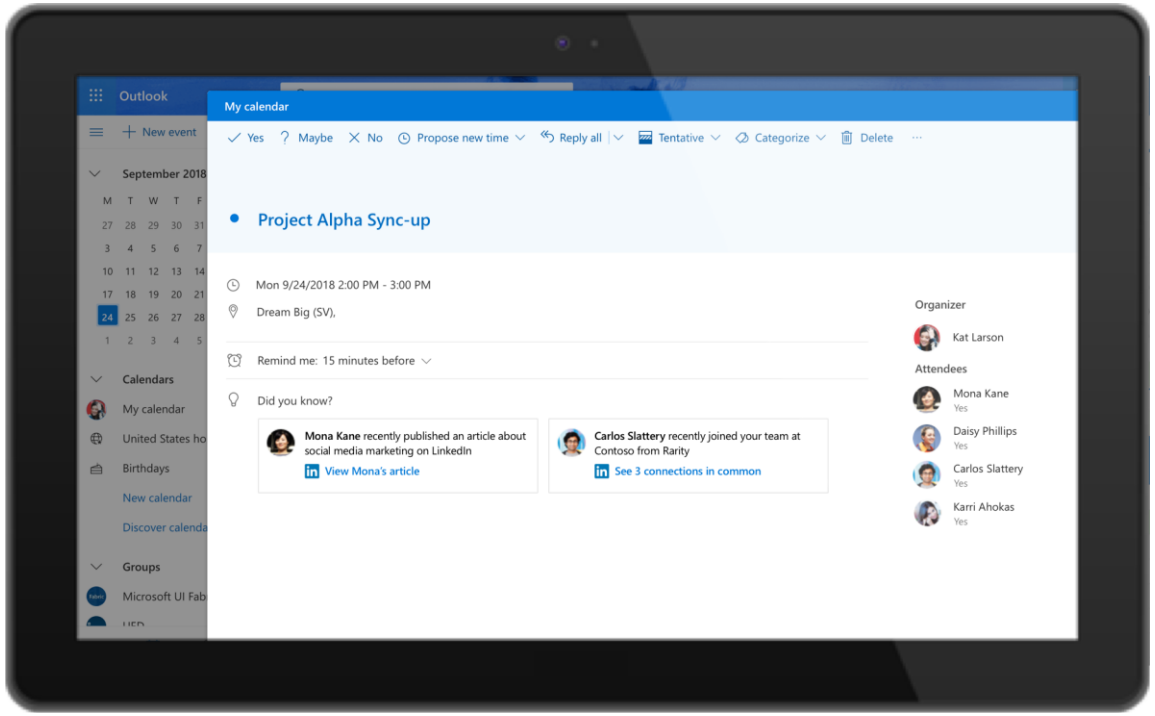


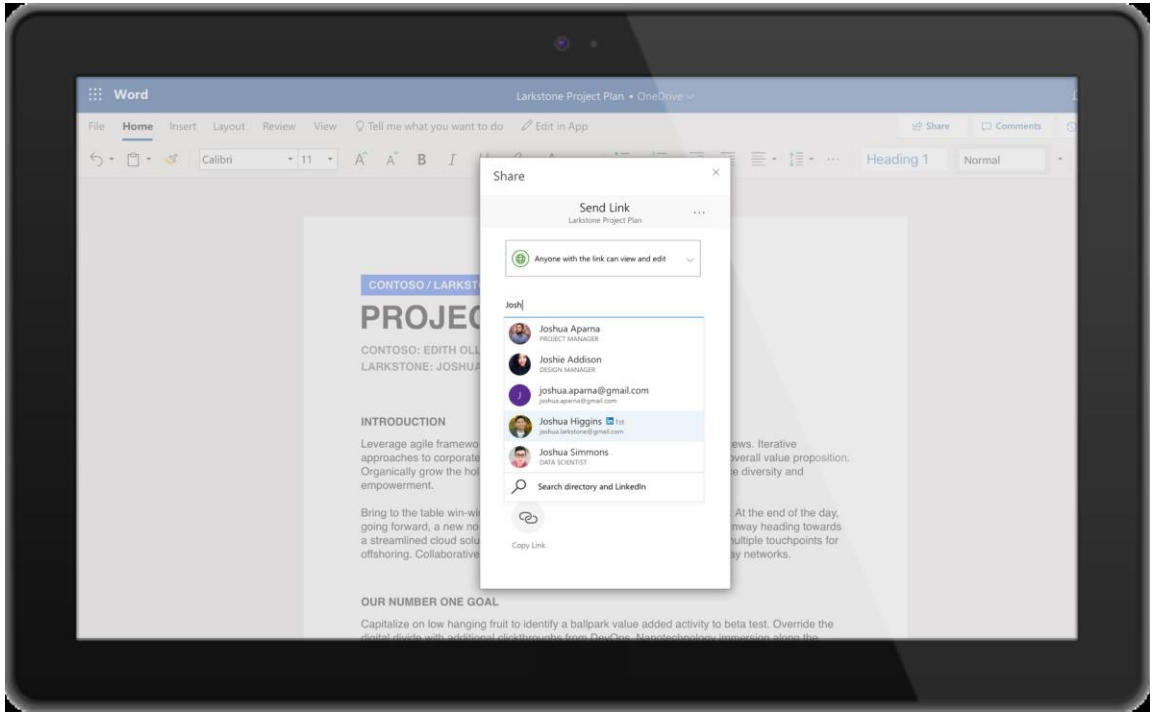
[1]For real-time co-authoring, co-authors must be using Office 2016 or Office Online.
[2]Sharing is only available between Windows 10 PCs. Nearby sharing must be enabled on both devices.

Find what you need faster with Microsoft Search



Work together with your entire network with LinkedIn in Outlook and Office web apps





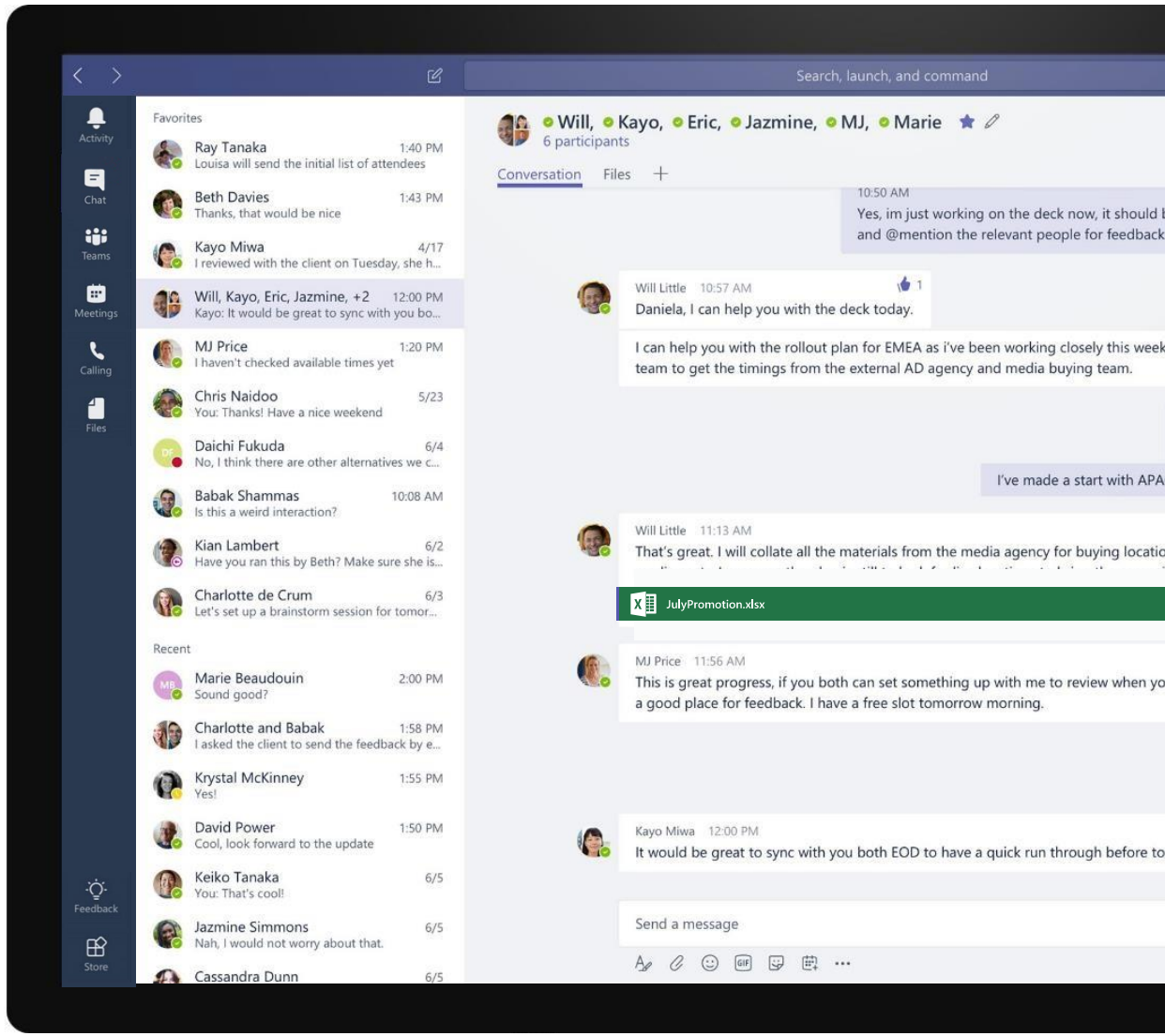
Now is the time for Teams!

Teams is ready for Callings and Meetings
Teams roadmap delivered

SharePoint file experience
SharePoint document libraries

Enterprise app store
Publish line of business apps

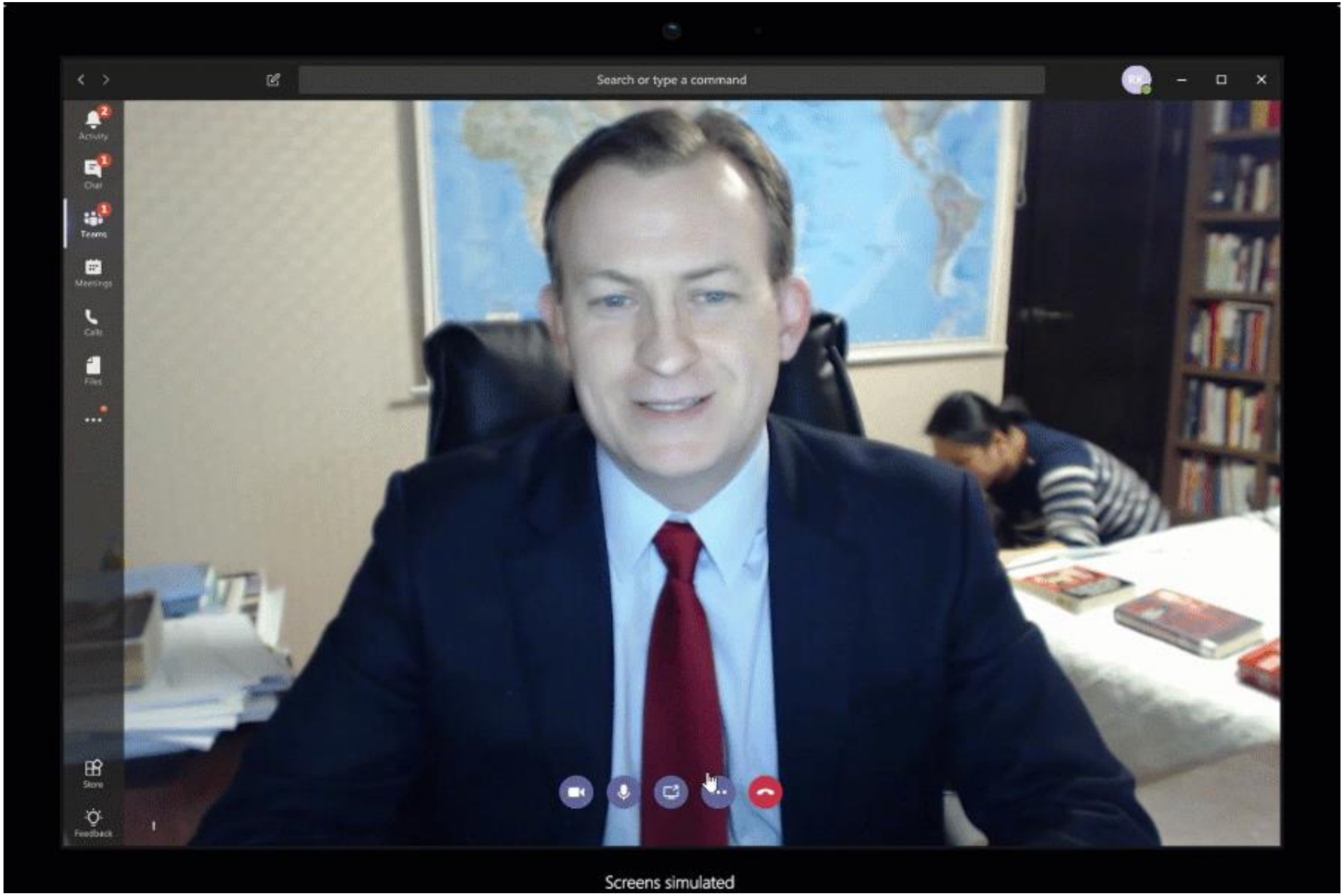
Meeting recording
With meeting recording in Teams, invitees who missed the meeting can playback recorded audio, video, and content, any time



See speaker notes

Background blur

Now, all Teams customers can remove distractions and focus their video on what matters most.



Home

A new mobile experience that allows Firstline Workers to see the most important and relevant info for their day—at a glance

Shifts

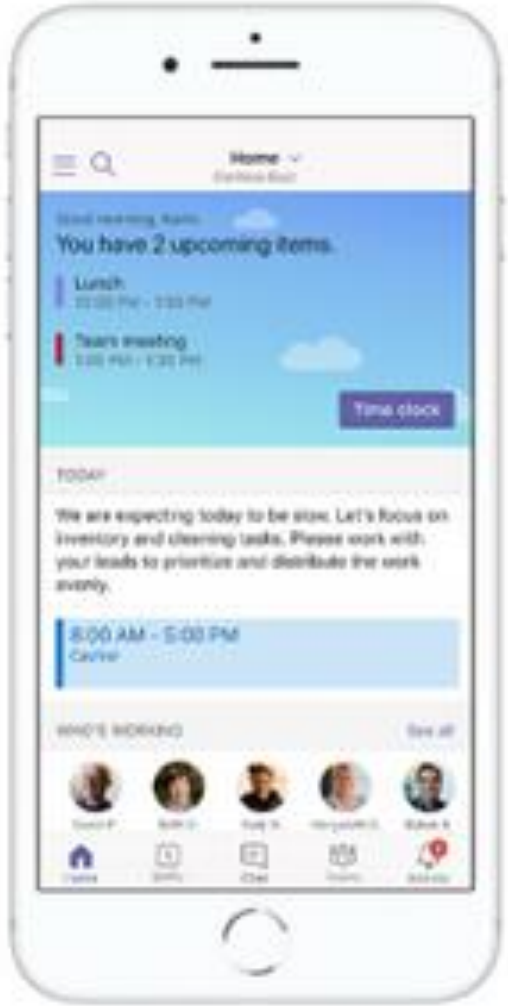
Enables Firstline managers to plan schedules in an employee self-service and integrated experience from their mobile devices. Create, update, and distribute schedules.

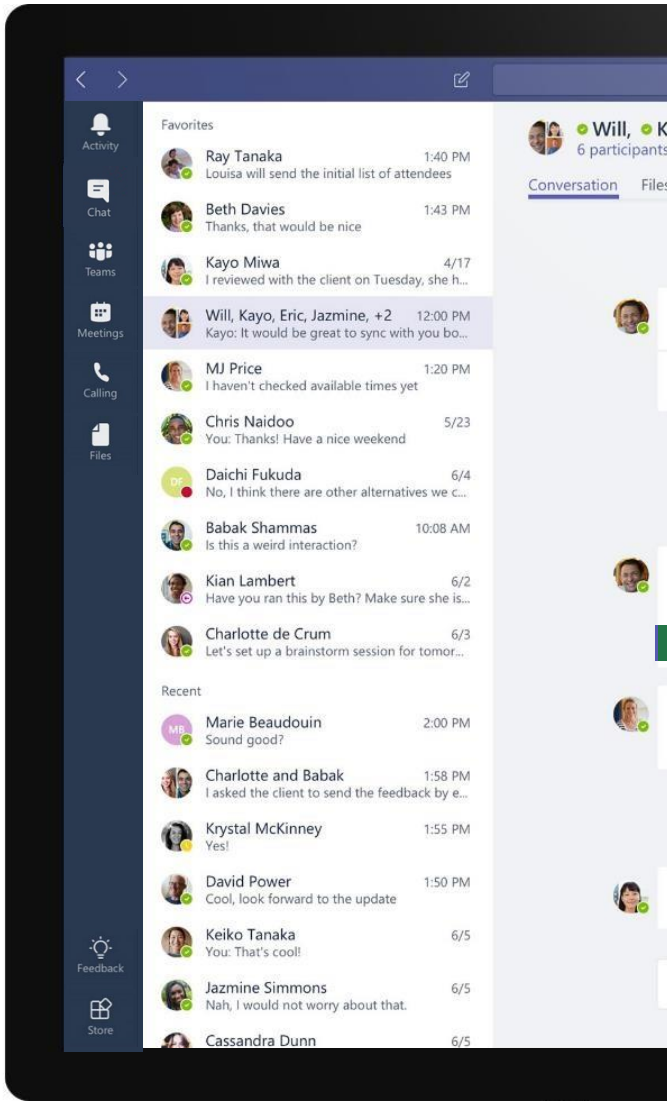
Image annotation

Capture images, annotate, and share them on a secure platform. IT Admins can set policies to prevent images from being stored on a mobile device or local drive

Enrich the private chat experience with screen sharing

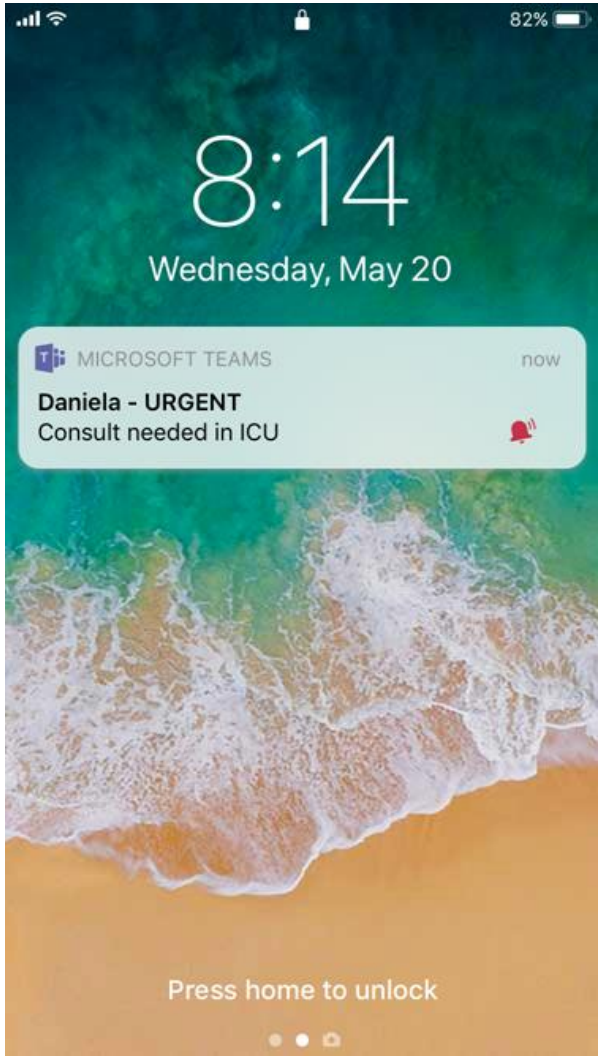
Share your entire desktop or a specific window directly from a private chat session

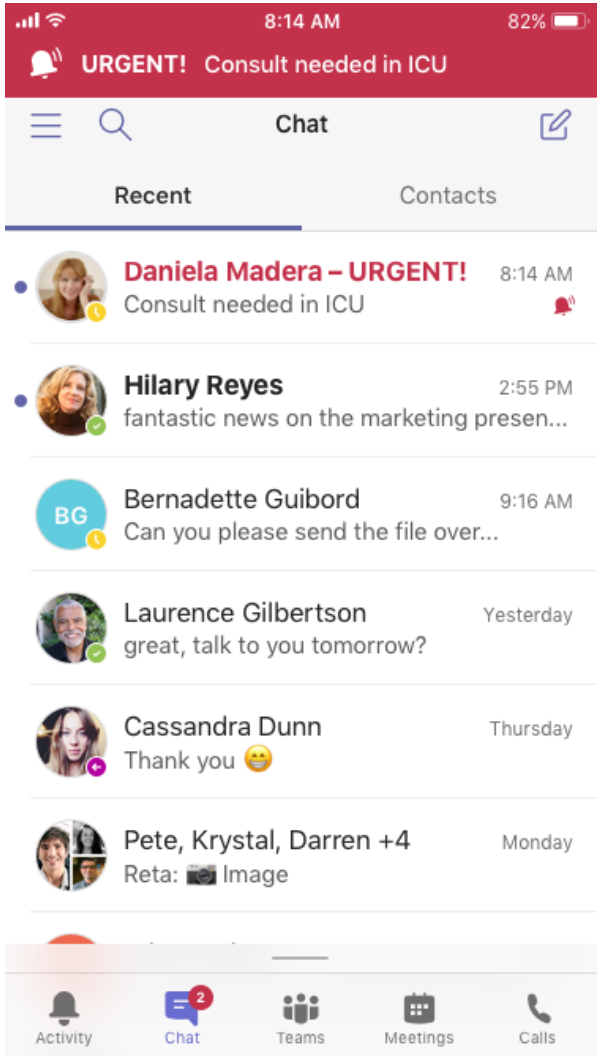




Priority notifications

Alert a recipient to an urgent message, and automatically notify the recipient every two minutes for up to twenty minutes.





THANK YOU